



COMMISSIONERS MEETING

Minutes

Wednesday, May 22, 2024

This meeting will be conducted in person and electronically (via Zoom) at

Maplewood Nursing Home
201 River Road
Westmoreland, NH 03467

Zoom Call-in Number: +1 646 558 8656

Meeting ID: 409 748 8803

Pin #: 603123

Start Time 08:30 AM

Present: Commissioners Jack Wozmak, Robert Englund, and Terry Clark.

Staff: County Administrator Coates, Finance Director Trombly, HR Director May, Superintendent Iosue, Maplewood Facilities Director Newman, Maplewood Administrator Kindopp, and Director of Executive Services/Communications Bernstein

Guest(s): MEDC Executive Director Cody Morrison, Don Bliss and Brian Duggan of Municipal Resources Inc.

Public Comments

Upon recognition from the Chair, a Public Comment on topics of interest may be made, at most three (3) minutes in length.

-At 8:38AM the Commissioners opened the meeting, and Commissioners Englund and Clark responded as present.

I. Elected Officials & Department Head Updates

To receive, as informational, departmental updates requiring Commissioner review, participation, approval, and impactful departmental and operational issues.

-Maplewood Administrator Kindopp said that the Center for Medicare & Medicaid Services (CMS) has instituted mandatory minimum staffing rules within nursing homes, including the need for an RN 24/7. She said that these arbitrary rules will hurt nursing homes, and potentially close beds.

County Administrator Coates said Maplewood Nursing Home is doing really well, but these CMS rules lump in every nursing home whether successful or otherwise.

II. Scheduled Items

Master Agenda Item #1176: Ricoh Copier Contract Approval – A. Newman

Action Expected: To discuss and vote to approve the proposed copier contract from Ricoh.

Maplewood Facilities Director Newman stated that Davis Bernstein, Amanda Bassett, and himself met with a representative from Ricoh Copiers to upgrade/alter our current slate of copiers across the County campuses.

Commissioner Clark asked if this includes paper and/or toner. Newman stated that paper is not included but toner and replacement parts/maintenance is included.

Newman stated that some copiers will have altered speed depending on usage over the past year. 16 copiers will be replaced and a new 51-month lease will begin. The monthly cost of the lease will be \$3,074.69. This replaces the previous monthly cost of \$2,689.26.

Commissioner Clark made a motion to approve the recommended contract from Ricoh, and Commissioner Englund seconded. Upon a roll call vote the motion passed unanimously.

III. County Administrator

Weekly Operations Report - The County Administrator will update the Commissioners on activities that have taken place since the previous meeting.

County Administrator Coates said we received the figures for funding received from Proshare.

Finance Director Trombly stated that the total amount of funding received is roughly \$5,200,000. \$2,165,000 is currently unbudgeted. Trombly and Coates will be assessing the best usages for the leftover funding.

Coates said that he spoke to the CEO of Primex on the topic of expanding supervisory training programs as the capacity for them is quite low.

IV. Old Business

V. New Business

VI. Consent Agenda Items:

Vote to accept the Weekly Manifests and Minutes of May 1, 2024.

Commissioner Englund moved to accept the manifests and minutes and was seconded by Commissioner Clark. Upon roll call vote, the motion passed unanimously.

VII. Calendar

Action Expected: To accept the calendar as informational and to make necessary changes/additions.

VIII. General Discussion for Commissioners

IX. Nonpublic Sessions:

A nonpublic session pursuant to RSA 91-A:3, II(d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

- C. Coates & C. Morrison

A nonpublic session pursuant to RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

- D. Bliss & B.Duggan

At 09:09 AM, Commissioner Englund moved to enter non-public to discuss RSA 91-A:3, II(d) consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

As a result of discussions in nonpublic sessions, no decisions were made, and no vote was taken.

At 10:00 AM, the Commissioners moved to re-enter the public session.

At 10:01 AM, Commissioner Englund moved to enter non-public to discuss RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

As a result of discussions in nonpublic sessions, the Commissioners voted unanimously to remove interim from the title of CM's position.

At 10:30 AM, the Commissioners moved to re-enter the public session.

Pursuant to RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted, the Commissioners voted unanimously to seal the minutes for the next 30 days. These minutes will be released no later than June 22, 2024.

X. Adjournment

At 10:35 AM, Commissioner Englund moved to adjourn the meeting, which Commissioner Clark seconded. Upon roll call vote, the motion passed unanimously.

Minutes recorded by:
D. Bernstein

Director, Executive Services and
Communications

Reviewed and approved by:
T. Clark, Clerk
Board of Commissioners