

## MINUTES

Wednesday, March 08, 2023

This meeting will be conducted in person  
and electronically (via Zoom) at the

Department of Corrections  
825 Marlboro Road  
Keene, NH 03431

**Zoom Call-in Number: +1 646 558 8656**

**Meeting ID: 409 748 8803**

**Pin #: 6031233**

**Start Time 8:30 AM**

**Present:** Commissioners Jack Wozmak (Via Zoom), Robert Englund, and Terry Clark

**Staff:** County Administrator Coates, Finance Director Trombly, Superintendent Iosue, Assistant  
County Administrator Bouchard

**Guest(s):**

At 8:42 AM, Commissioners Wozmak, Englund, and Clark responded as “present.”

### **Public Comments**

Upon recognition from the Chair, a Public Comment on topics of interest may be made, at most three (3) minutes in length. – No public comments were received.

### **I. Elected Officials & Department Head Updates**

To receive, as informational, departmental updates requiring Commissioner review, participation, approval, and impactful departmental and operational issues.

### **II. Scheduled Items**

### **III. County Administrator**

Weekly Operations Report - The County Administrator will update the Commissioners on activities that have taken place since the previous meeting.

Coates said that on March 20, 2023, at 7:00 PM, the Delegation will vote on the budget for 2023.

Coates said a meeting was held on Monday with SWRPC and the local state administrator of the Northern Borders to understand better how to explain what Northern Borders is and how it works. In addition, a Zoom meeting with the towns and other interested entities will be held on March 20 at noon. Coates said an extended discussion was had about how the grants work and funding limits for various projects.

Coates said that notice had been received from Northern Borders for conditional approval of twelve of the fourteen sites. Therefore, a decision to move ahead was made to get the project launched immediately.

Coates then said several letters had been sent out for Congressional spending with letters of support from the County.

He said a new Executive Assistant had been hired and would start on Monday, March 20.

Coates said that the City of Keene had waived three building issues in Keene to create 60 senior and disabled housing units.

Coates said numerous positive comments were received from the public for supporting the recent NCAA tournament held last weekend in Keene for Keene State College.

Coates then discussed the present state of ambulance services in the County began, and communications with the City of Keene staff were reviewed.

**IV. Old Business**

**V. New Business**

**VI. Consent Agenda Items:**

Vote to accept the Weekly Manifests for March 08, 2023, and the meeting minutes of March 01, 2023.

**Commissioner Clark moved to accept the manifests of March 08, 2023, and the minutes of March 1, 2023, as presented. Commissioner Englund seconded the motion, and upon roll call vote, the motion passed unanimously.**

**VII. Calendar**

Action Expected: To accept the calendar as informational and to make necessary changes/additions.

**VIII. General Discussion for Commissioners**

Master Agenda Item #673: Commissioners - State Cost Shifting Letter and Restorative Justice Program

**IX. Nonpublic Sessions:**

**At 9:25 AM Commissioner Wozmak moved to enter a non-public session under RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.**

**No decision was made, and no vote was taken after review and discussion.**

**At 9:53 AM, the Commissioners voted unanimously to return to the public session.**

**X. Adjournment**

**At 10:55 AM Commissioner Englund moved to adjourn the meeting, which Commissioner Clark seconded. Upon roll call vote, the motion passed unanimously.**