

MINUTES
Cheshire County Commissioners Meeting
Wednesday, February 23, 2022
County Hall Building
12 Court Street, Keene, NH 03431

Conference Call Information

Phone Call-in Number: +1 646 558 8656

Meeting ID: 409 748 8803

Pin #: 6031233

Present: Commissioners Robert Englund and Terry Clark (Commissioner Wozmak absent w/notice)

Staff: County Administrator Coates, Finance Director Trombly, Department of Corrections Superintendent Iosue, Grants Manager Bansley, and Assistant County Administrator Bouchard.

Guest(s):

At 8:35 AM, Commissioner Englund opened the meeting, and Administrator Coates conducted a roll-call with the Commissioners, Wozmak, and Englund, responding as "present." Commissioner Clark joined the meeting at 8:35 AM.

Public Comment: None

At 8:32 AM, the Commissioners opened the floor for public comment and Department Head updates.

Superintendent Iosue said that no positive tests from staff testing occurred during the last week. He mentioned that the energy upgrade for the lighting in the facility that will update the current fluorescent lighting to LED lights starts next week.

He then presented a request to grant SFC Alyssa Croteau a sabbatical for up to one year to be able to avail herself of an educational growth opportunity with the Teamsters Union. Administrator Coats spoke in favor of the request, and Finance Director Trombly confirmed that there would not be a negative financial impact on the County. **Following discussion, Commissioner Englund moved to approve the sabbatical for Croteau and was seconded by Commissioner Clark. Upon roll call vote, the motion passed unanimously.**

Master Agenda Item #962: Grants Semi-Annual Report was then taken up for review, and Bansley provided the following information.

AWARDED 2021 TOTAL = \$1,717,565

- Bulletproof FFY2021 \$4,610
- DOT 5310 POS SFY22-23 \$426,600
- Drug Court - State Grant SFY22 \$300,000
- Drug Court Expansion \$550,000
- DV Prosecutor 2022 \$30,000
- EDA CARES Act \$300,000
- JAG FFY21 \$12,297
- Recreational Trails Program \$44,058
- Victim Witness SFY22 \$50,000

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DENIED

- Homeland - Access Control \$167,949
- Homeland - Backhaul Upgrade \$224,934
- HRSA Opioid Response \$1,000,000
- TD Foundation - Housing \$250,000

NOT SUBMITTED/WITHDRAWN

- American Bar Endowment \$25,000
- LCHIP – Cupola \$243,570

PENDING AT YEAR-END

- EDA Travel, Tourism \$500,000
- EDA Travel, Tourism \$2,252,110
- Homeland - MCP Update \$118,726

Writing Now

- EDA Travel, Tourism, Outdoor Rec \$500,000
- EDA Travel, Tourism, Outdoor Rec \$2,815,137
- Homeland Security - MCP Electronics Update \$118,726
- SAMHSA EMS Training \$200,000
- Victim Witness SFY23 \$50,000
- NH DOS - Body-worn Cameras \$45,000
- NH DOS – law enforcement peer support \$8,484 AWARDED 2/16/22

Managed in 2021 - Award Value

2021 year-end 37 grants, \$13.7 million

- 2020 year-end: 41 grants, \$13.7 million
- 2019 year-end: 40 grants, \$9.4 million
- 2018 year-end: 37 grants, \$8.4 million
- 2017 year-end: 39 grants, \$10.3 million
- 2016 year-end: 41 grants, \$10.7 million
- 2015 year-end: 42 grants, \$5.8 million

Managed in 2021 - Award Value

2021 year-end 37 grants, \$13.7 million

- 2020 year-end: 41 grants, \$13.7 million
- 2019 year-end: 40 grants, \$9.4 million

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- 2018 year-end: 37 grants, \$8.4 million
- 2017 year-end: 39 grants, \$10.3 million
- 2016 year-end: 41 grants, \$10.7 million
- 2015 year-end: 42 grants, \$5.8 million

Managed in 2021 - Revenue

2021 \$3.7 million with \$138K in Administration Fees

- 2020 \$2.7 million with \$147k admin
- 2019 \$3.4 million with \$141k in admin
- 2018 \$2.4 million with \$120k in admin
- 2017 \$2.7 million with \$115k in admin
- 2016 \$2.5 million with \$80k in admin
- 2015 \$1.2 million with \$63k in admin

Return on Investment

- $(\text{Rev} - \text{Exp}) \div \text{Exp} = \text{ROI}$
- Approx. \$136k dept exp 2021
- 2,597% - ROI on Grant Rev
- 1,955% - ROI on New awards

Fiscal Sponsorship

1. Monadnock Regional Coordinating Council for Community Transportation
2. Community Development Block Grant (Micro program, Bennett Block, 100 Nights)
3. City of Keene (JAG subgrantee)
4. Greater Monadnock Medical Reserve Corps
5. Greater Monadnock Public Health Network (ended in July)
6. Chamber – marketing/tourism initiative – NEW
7. Monadnock Region Rail Trail Collaborative – NEW
8. SPEAK Visitation Center - NEW

Search & Advice Provided

1. Cathedral of the Pines
2. Charter school for at-risk teens (in development)
3. Child-parent visitation center
4. Friends of Public Art and Arts Alive
5. Marlborough's Frost Free Library
6. MC2 local charter school

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- 7. Monadnock Farm & Community Coalition
- 8. Winchester Learning Center
- 9. Town of Winchester
- 10. City of Keene
- 11. YMCA & DEI Coalition

The Commissioners thanked Bansley for her informative and detailed report and praised her work.

Master Agenda Item #963: U.S. DOJ, Office of Violence Against Women, Justice for Families application was then reviewed, and Bansley requested that the Commissioners vote to approve the submission of the U.S. DOJ, Office of Violence Against Women, Justice for Families application, to appoint Grants Manager Suzanne Bansley as the authorized certifying official to submit the application and sign any documents necessary to effectuate the submission of the application, to authorize Mr. Coates to sign the Memorandum of Understanding for the SPEAK Project and to serve as an alternate certifying official.

Bansley provided some background information, and Commissioner Englund moved to approve the request. Commissioner Clark seconded the motion. Upon roll call vote, the motion passed unanimously.

Administrator Coates was then recognized for the Weekly Operations Report and he presented the following information received from the Cheshire Medical Center for last week.

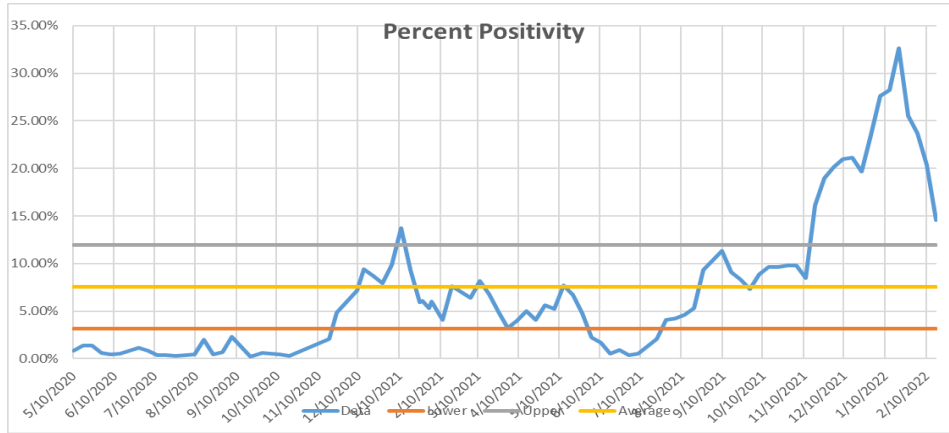
IP Update Week of 2/21/22 Total Tests Collected / Percent Positive: (per eDH)

Date	Detected/Positive	Not Detected /Negative	Grand Total	% Detected/Positive	% Not Detected/Negative
2/4/2022 - 2/10/2022	103	401	504	20.4%	79.6%
2/11/2022 - 2/17/2022	73	427	500	14.6%	85.4%

Rolling %	Grand Totals since JAN2021	5366	38401	43767	12.3%	87.7%
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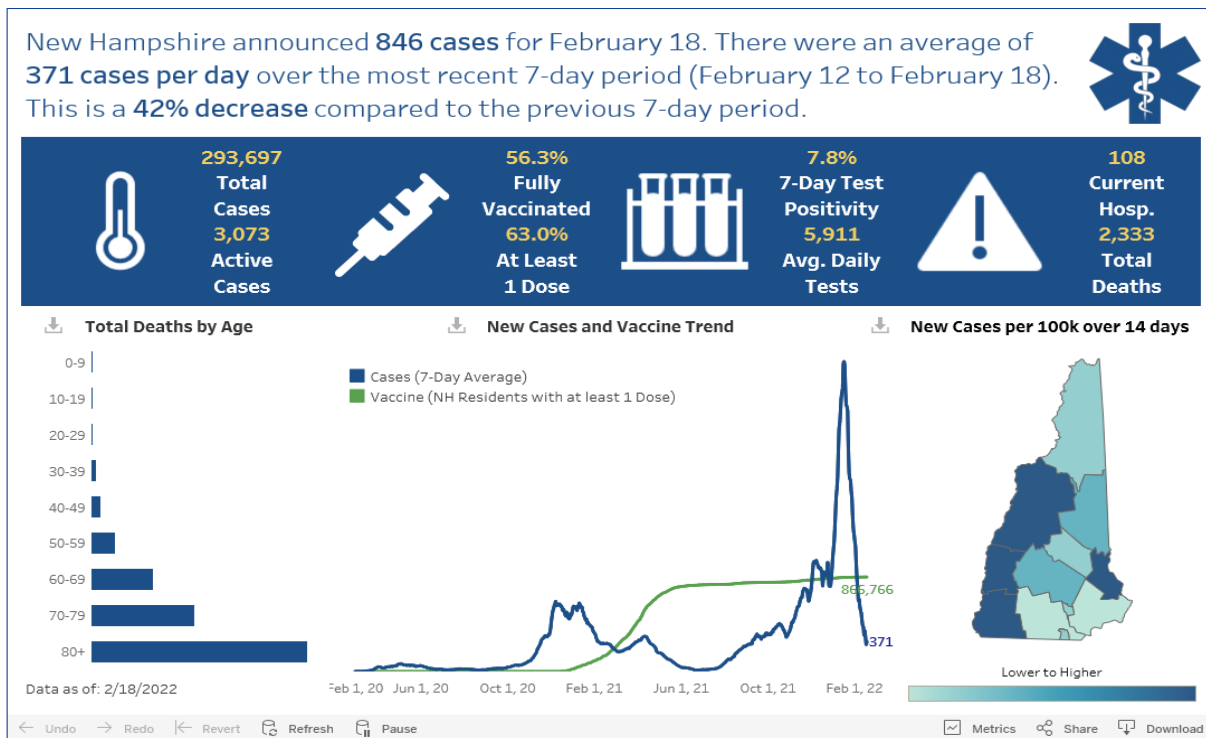
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Symptomatic vs. Asymptomatic Tests Collected – Week ending 02/11/2022 10% are asymptomatic at time of testing, 19 % are symptomatic and 71 % are listed as unknown

State Data for Cheshire County: Cheshire County remains listed as substantial community spread at 10.7 % with 817.5 new cases per 100k over the last 14 days. State report out as follows:



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Positives Compared to Vaccination Status (as of 1/1/22 this data includes community positives and employee positives only. Historic inpatients will remain.) **Community Data: Unavailable**
Pediatric Community Data: Unavailable

Inpatients (7 day average, age range, and vaccination status) Week ending 02/17/2022: 36.65% Vaccinated, 54.66% Unvaccinated, and 8.07% are unknown.
02/11/22 – 2/17/22: total of active COVID patients over 7 days, an average of **16.7** patients per day.
New Patients: 8

- 4 Confirmed and admitted due to COVID (0 unvaccinated, 3 vaccinated, 2 unknown)
- 4 Confirmed asymptomatic and admitted due to other reason (3 unvaccinated, 0 vaccinated, 1 unknown)

Employee Data (per EH)
2/3/22 – 2/9/22: **18** positives
02/10/2022-02/17/2022: **5** Positives

He then said that Congresswoman Kuster held a meeting with local businesses and nonprofits to report on the impact of the monies that the County provided from the APRA funding. He said that a number of the participants shared how the money has helped them meet their basic needs and assisted in keeping their organizations solvent and in business.

Coates said that a meeting with the Union at Maplewood would take place later today and he hopes to have a positive outcome to report next week.

He then said that the unexpected funds received from the federal government for the FMAP (Federal Medical Assistance Percentages are the percentage rates used to determine the matching fund's rate allocated annually to certain medical and social service programs) reported last week would be applied towards the Dispatch Radio Network upgrade. He said that the project is anticipated to be over 3M dollars; however, with several grants and other outside funding, it is possible that the total financing could leave less than \$1M to be financed. He also stated that because the program has been adjusted to new standards, the County would be receiving more funding in the coming months.

Coates then said that the planned upgrade of the Audio and Video systems is moving forward. He said that the vendor of the current system, AE Events, was asked to submit a bid for the upgrade project but said that the project was beyond what they could design and support and stated that they would not be submitting a quote.

A meeting was held with a second vendor, CCS Presentation Systems, concerning the upgrade. It was learned that they have installed and supported the Audio Video systems at Keene State College and in the Keene school systems. Discussions began with CCS, and they developed a work scope and technical design, and a quote for the system was offered. A demo of the system features was proposed, and CCS

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provided it through an online Zoom meeting that replicated the features and functions that were identified during the development process.

Coates said that he was extremely pleased with the demo that was provided as it showed that normal-level voice conversations could be picked up anywhere in the room.

He then asked the Commissioners to approve the acquisition of the proposed system from CCS Presentation Systems, whose regional office is located at 132 Northeastern Blvd. in Nashua, NH. He said the quote was for \$98,592.63 and believed that the system would solve the many problems experienced with the current system, where participants on remote call-ins cannot hear or see what is happening in the meeting room.

Following discussions, Commissioner Clark moved to authorize the purchase of the Audio Video system to upgrade the equipment in the Delegation Hall from CCS Presentation Systems of Nashua for the quoted amount of \$98,592,63. Commissioner Englund seconded the motion, and upon roll call vote, the motion passed unanimously.

Responding to a question from the Commissioners, Coates then said that the project could move ahead following the approval of the budget by the full Delegation in late March.

As an aside and follow-up to the meeting with Congresswoman Kuster, Coates said that the participants in the meeting and particularly the Executive Director of the Hundred Nights Shelter, thanked the County several times for the help that has been provided, including the use of a County parking lot for the bus and funding for shelter space for families.

Old Business: None

New Business: None

Consent Agenda: Minutes of 01/26/2022 and Manifests for the week. Commissioner Englund moved the consent agenda and was seconded by Commissioner Clark. The motion passed with unanimous consent upon roll call vote.

General Discussion:

10:13 AM there being no further public business to conduct, Commissioner Englund moved to adjourn the meeting and was seconded by Commissioner Clark. Upon roll call vote, the motion passed unanimously.

Recorded and edited by:
R. Bouchard
Assistant County Administrator

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Reviewed and submitted by:
Terry Clark
Clerk, Board of Commissioners