

MINUTES
Cheshire County Commissioners Meeting
Wednesday December 19, 2018 09:30AM
Count Hall Building
Stillman Rogers Conference Room
12 Court Street, Keene, NH 03431

Present: Commissioners Peter Graves, Joseph Cartwright and Charles Weed

Staff: County Administrator Coates, Finance Director Trombly, Maplewood Administrator Kindopp, HR Director May, Assistant County Administrator Bouchard

Guest(s): Commissioners Elect Robert Englund and Jack Wozmak, S. Horton, Maplewood Reconstruction Owners Representative.

At 9:32AM Chairman Graves opened the meeting and recognized Register Tilton who informed the Commissioners that the Registry has received a real estate transfer tax check for \$360,000.00 and a second will be arriving today for approximately \$300,000.00. About \$40,000.00 will be coming to the County accounts.

Sheriff Rivera was then recognized and said that he wanted to say how much he appreciates the service of Commissioners Cartwright and Graves and said that he really appreciated the conversations and feedback that he has gotten from the Commissioner over the past two years.

Steve Horton Maplewood Reconstruction Owners Representative was then recognized to discuss the for the purpose of discussing Master Agenda Item #639: Maplewood Bio-Mass: To review the proposed green chip bio-mass option costs. He handed out a spreadsheet that shows the costs of the proposed green chip costs over the originally proposed dry chip bio-mass. Horton reviewed the numbers and said that the range of cost increase would range from \$422,000.00 to \$615,000.00 depending on the cost structures used for the comparison.

County Administrator Coates was then recognized for the Weekly Operations Report and reported out the following items:

The Commissioners asked questions about how the costs were represented on the spreadsheet and discussed how he arrived at the final numbers. An extended discussion about how the decision was arrived at for the original dry-chip and the switch to green-chip was made.

Commissioner Elect Wozmak asked a number of questions about the history of how the bio-mass decision was made and the costs that were projected for the first quote received from a vendor that was engaged to propose the first bio-mass system.

Coates discussed that although approximately \$500,000.00 of Pro-Share funds are sit-aside for the project he is very concerned that using the funds for a bio-mass system may short fund the operational costs of the facility as the revenue is projected due to declining resident census now and during the construction over the next two-year period.

Administrator Kindopp was then recognized and discussed Master Agenda Item: #638: Quote for the 2018 Operational Budget for Mechanical Lifts. Kindopp presented the following document for review.

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Mech Lift quotes				
Goal of this project is to replace 2 mech lifts and 1/3 of batteries this year				
with overall goal to standardize equipment (nursing / laundry / maint. / therapies):				
1. Company	lift	Price/per	S&H	Total; need 2
Arjo	Arjo Maximove with scale	\$7,454.01		
Arjo	Tenor Bariatric with scale	\$8,544.31	\$629.27	\$16,627.59
Arjo	4 replacement batteries	\$1,540.00	\$20.00	
				\$18,187.59

Commissioner Cartwright moved to authorize the purchase of the Maplewood patient lifts from ARJO for \$18,187.59 and was seconded by Commissioner Weed. Upon vote the motion passed unanimously.

A conversation around staffing shortages and compensation for medical personnel began and cost structures between Maplewood and other local providers was discussed.

The background of how training and recruiting has been done and other ideas for bringing in the needed staffing was covered by the Commissioners Elect Wozmak and Englund.

S. Trombly was then recognized to discuss Master Agenda Item #640: 2018 Budgetary Rollovers. Trombly provided the following chart for the Commissioners consideration:

2018 Rollovers	Account #	Description	Amount
Farm	4900.89.15	Repair Farm Barn Roof	\$ 13,000.00
County Hall	4900.89.19	County Hall ID signs	\$ 2,500.00
Admin Bldg	4900.89.20	Electrical panel	\$ 14,000.00
DOC	4900.97.91	Handhelds (5)	\$ 3,500.00
DOC	4900.97.91	Urine Analyzer	\$ 1,100.00
Sheriff's Dept	4900.97.91	Ballistic vests (3)	\$ 3,000.00
MNH Fac	4900.97.11	Satelite phone	\$ 1,500.00
Maplewood	4900.97.52	Resident Replacement Furniture	\$ 5,000.00
Maplewood	4900.97.52	Wheelchair scale	\$ 3,500.00
Intergovernmental Transfer	4800.01.00	IDN 1115 Waiver	\$ 578,756.00
DOC Operating Budget	4230.81.00	Pavement Repair at DOC	\$ 2,000.00
		Total Rollovers	\$ 627,856.00

The line item list was reviewed and each item was discussed for need for rollover.

Commissioner Cartwright moved to authorize the rollover list items totaling \$627,856.00 and was seconded by Commissioner Weed. Upon vote the motion passed unanimously.

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Administrator Coates was then recognized to discuss the Weekly Operations Report:

Commissioner Weed disclosed information about a meeting that he had with NHAC officers and the course of action that is being pursued at an organizational meeting today in Rockingham County. Coates elaborated further on the history of the discussions and covered some possible other options that will now not be implemented based on the results of the meeting this week.

An in-depth review of the options available and how to proceed forward with the possible continuing functions of the New Hampshire Association of Counties structure.

Coates then provided the following information.

- The Safety Director position has been filled after review of all submitted resumes. The new person will start on January 7th and they currently hold a position with the State Department of Transportation.
- First 2019 Budget hearing by the Executive Committee will be held on January 7th 14, 28th and February 4th at Court Street.
- Monadnock Broad Band meeting today at 1:00pm.
- Meeting with the Mayor of Keene to partner with the city to review middle housing concerns (working poor) to learn more how the program works.
- The proposed EEI Contract for Maplewood HVAC has been reviewed by Primex and is acceptable as presented.
- Sencio will be meeting with the Commissioners during January to present their program
- The Town of Fitzwilliam has discussed the County Tax increase with Commissioner Cartwright and Coates will follow-up if required.
- Opiate response grant planning meeting continues today and tomorrow.
- The Behavioral Health department director is extending their medical leave and the full work load is falling on one individual to maintain the functioning of the department for the last eight weeks.

Commissioner Weed moved to authorize a proper compensation adjustment for the staff member carrying the work load for the Behavioral Health department. Commissioner Cartwright seconded the motion and upon vote the motion passed unanimously.

Old Business: None

New Business: None

At 11:55AM Commissioner Weed moved to enter a non-meeting to discuss a union matter. Commissioner Cartwright seconded the motion and upon vote the motion passed unanimously.

At 12:20PM The Commissioners voted unanimously to return to public session.

The Weekly Census was then reviewed.

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The Weekly Manifest was then reviewed, and **Commissioner Cartwright moved to accept the Manifest as presented and was seconded by Commissioner Weed, upon vote the motion passed unanimously.**

The minutes of December 05, 2018 were then reviewed and Commissioner Cartwright moved to accept the minutes as amended and was seconded by Commissioner Graves. Upon vote the motion passed unanimously.

The calendar was then reviewed.

General Discussion: None

At 12:33PM there being no further business to discuss, Commissioner Cartwright moved to adjourn the meeting. The motion to adjourn was seconded by Commissioner Graves and upon vote the motion passed unanimously.

Respectfully Submitted,

C. Weed
Clerk, Board of Commissioners