

MINUTES
Cheshire County Commissioners Meeting
Wednesday August 1, 2018 09:30AM
County Hall Building
Stillman Rogers Conference Room
12 Court Street, Keene, NH 03431

Present: Commissioners Peter Graves, Joseph Cartwright and Charles Weed

Staff: Count Administrator Coates, Finance Director Trombly, Grants Manager Bansley, and Assistant County Administrator Bouchard

Guest(s): Maplewood Owners Representative S. Horton, Ingrid Nichols, President Banwell Architects, Mike Davey, Energy Efficient Investments (EEI)

At 9:324M Commissioner Graves opened the meeting and recognized Grants Manager Bansley who discussed Master Agenda Item #601: Department of Justice, Bureau of Justice Administration, Edward Byrne Memorial Justice Assistance Grant (JAG) for Federal Fiscal Year 2018 Application and Memorandum of Understanding (MOU) with the City of Keene.

Bansley presented the Commissioners with a packet of documents pertaining to the JAG 2018 grant application and the MOU with the City of Keene that shares the proceeds of the grant between the County and the City.

The Commissioners reviewed and discussed Cheshire County's DOJ JAG FFY18 application for \$13,917.00, and its sub-award to the City of Keene of \$6,959.00, for the period of 10/1/17-9/30/19. The funds will be used for the continuance of smartphone/data packages for the County Sheriff's Department and the City of Keene Police Department.

The Commissioners approved the submission of the application and entering into an Memorandum of Understanding (MOU) with the City of Keene to share the funds. As of the date of this meeting, the application (and any amendment to the application) is made public, citizens have the opportunity to comment on the application (and any amendments) for at least the next 30 days. A public hearing will be held upon a sufficient number of requests from the public."

Master Agenda Item #602: Maplewood (MNH) Reconstruction Project - HVAC Update - S. Horton was then taken-up for discussion.

Horton introduced Jay LaBarre from DEW/MacMillin and Mike Davey from EEI.

Horton said that a draft of the Guaranteed Maximum Price (GMP) was presented to him yesterday and that the number is just slightly under the targeted goal. A through vetting of the budget will now take place over the next week. He described the various options in detail and answered questions from the Commissioners and staff.

Davey was then recognized and discussed his company and some of the many projects that EEI has completed in the County over the past few years including a number of government and school projects.

Horton then distributed a spreadsheet with seven (7) HVAC options and spoke to the process of how the numbers were developed.

Davey explained how the system designs were arrived at and the reasons for the recommendations that are being put forward for consideration. A discussion of the differences and comparison of the green chips and dry chips heating values and storage requirements was covered in great detail.

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Commissioner Cartwright moved to approve option 4 that utilizes green chip bio-mass and was not seconded. A long discussion began discussing the pros and cons of the options.

Following discussion Commissioner Weed moved to approve option 3 that uses dry chip bio-mass. Following discussion, no second of the motion was made.

It was decided to allow the Commissioners time to further review the data and options and to meet on Monday, August 6th to make a decision.

Kindopp was then recognized and discussed the State Pro Share funding for 2018. **Commissioner Cartwright moved to purchase the new vehicle being proposed for the Department of Corrections instead of leasing the unit. Commissioner Graves seconded the motion and upon vote the motion passed with two Yea's from Commissioners Cartwright and Graves and a Nay from Commissioner Weed.**

A discussion of the proposed Handy Man program began and Coates described the way program would be set-up to run. Further conversations around who is eligible and how the project funding determination would be made before implementation would occur.

He spoke to how Service Link, Keene Housing, and Home HealthCare Services would all participate in the operation of the Handy Man program and that the County would not be involved in the operational or logistics but would maintain financial administration of the program.

Trombly was the recognized and reviewed the current list of proposed Pro Share allocation requests and said that one item was added to reflect funding of membership in the NH Health Care Association for the nursing home.

Commissioner Cartwright moved to accept the 2018 Pro Share amendments as presented and was seconded by Commissioner Weed. Upon vote the motion passed unanimously.

Administrator Coates was then recognized for the Weekly Operations report.

Coates said that on Monday the staff will be meeting with the Health and Human services senior staff and members of the County delegation to review and discuss the Building Capacity for Transformation: Delivery System Reform Incentive Payment (DSRIP) Demonstration Waiver (1115 Waiver) program.

He then said that the Executive Committee will also be meeting on Monday to be briefed on the impact of the 1115 Wavier program and the presentation will be followed by the full Delegation meeting at 7:00PM.

He reminded the Commissioners that the annual Keene Commissioners Cookout for the Keene staff will be on August 15th from 11:30 – 1:30.

He said that he will be attending the NHAC meeting in Concord on Friday as will Director Trombly.

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He said that he has received a very gracious thank-you letter from the Horatio Colony museum for allowing them to use the Delegation meeting hall over the past two (2) months for their three (3) part series on Native Americans.

He then said that the Old Courthouse window project is proceeding and that the vendor will be submitted a modified quote based on feedback from the New Hampshire Land and Community Heritage Investment Program (LCHIP) who is providing partial funding for the rehabbing of the eight-one (81) windows.

He then said that he and Bouchard visited the ravine and landfill sites in Westmoreland and were happy to report that there was no impact to either site despite the torrential rains of the past few weeks.

Coates then discussed the Commissioners attendance at the upcoming Annual NHAC Conference agenda and what segments of the conference that they would like to attended.

Old Business: None

New Business: Commissioner Weed discussed that the County should always keep in mind energy conservation for all new construction projects going forward.

The Weekly Census was then reviewed.

The Weekly Manifest was then reviewed with questions from the Commissioners. At the conclusion of the questions, Commissioner Cartwright moved to accept the Manifest as presented and was seconded by Commissioner Weed. Upon vote the motion passed unanimously.

The minutes of July 25, 2018 were then reviewed and Commissioner Cartwright moved to accept the minutes as presented and was seconded by Commissioner Weed Upon vote the motion passed unanimously.

The calendar was then reviewed.

General Discussion: None

At 12:07PM there being no further business to discuss, Commissioner Weed moved to adjourn the meeting. The motion to adjourn was seconded by Commissioner Cartwright and upon vote the motion passed unanimously.

Respectfully Submitted,

Charles Weed
Clerk, Board of Commissioners