

MINUTES
Cheshire County Commissioners Meeting
Wednesday January 03, 2018 09:30AM
County Hall Building
Commissioners Conference Room
12 Court Street
Keene, NH 03431

Present: Commissioners Peter Graves, Joseph Cartwright, and Charles Weed

Staff: Administrator Coates, Finance Director Trombly, Maplewood Administrator Kindopp, Human Resources Director May, and Assistant County Administrator (ACA) Bouchard

Guests: Steve Horton

At 9:32AM the Vice-Chair opened the meeting and recognized Administrator Coates who asked to enter a non-public session.

At 09:33AM Pursuant to RSA 91-A:3, II(c) Commissioner Weed moved to enter non-public session to discuss matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. Commissioner Cartwright seconded the motion and upon vote the motion passed unanimously.

As a result of deliberations in non-public session, no decision was made and no vote was taken.

At 09:55AM the Commissioners moved unanimously to return to public session.

At 09:57AM Pursuant to RSA 91-A:3, II(e) Commissioner Cartwright moved to enter non-public session for the Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against this board or any subdivision thereof, or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled. Commissioner Weed seconded the motion and upon vote the motion passed unanimously.

As a result of deliberations in non-public session, no decision was made and no vote was taken.

At 10:09AM the Commissioners moved unanimously to return to public session.

At 10:10AM Pursuant RSA 91-A:3, II (e & c) Commissioner Weed moved to enter non-public session to discuss matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting and negotiation of pending claims or litigation which has been threatened in writing or filed against this board or any subdivision thereof, or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled.

As a result of deliberations in non-public session, no decision was made and no vote was taken.

At 10:29AM the Commissioners moved unanimously to return to public session.

Coates then said that an on-going personnel issue at the Department of Corrections that will be discussed at next week's Commissioners meeting.

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Coates then discussed the upcoming Chamber of Commerce Annual Gala on January 11th, at Keene State College. The Commissioner's will attend.

Coates then reviewed the 2018 budget process and discussed how the process for outside agencies currently works. An extended discussion began concerning how the application process is now structured and the funding issues involved. A discussion of the town and County contributions for some of the same outside agencies was had.

Coates then discussed that the NH Foreign Trade Zone group finally responded to his outreach call and he said that they will be meeting with the Commissioners in late January or early February.

Coates then said that the County has qualified for a 2.5% discount for the County's Primex Workers Compensation and Liability insurances and offered thanks to Pam Fortner and Kim May for completing the last benchmark that qualified the County for the discount.

Medicaid 1115 Wavier was discussed and funding may be at risk. More will be known this afternoon and he will report back.

Coates then spoke of a scheduling conflict that has arisen and asked the Commissioners to consider moving the January 17th meeting to Thursday January 18th. Following a short discussion, it was agreed to move Commissioners meeting to January 18th. Bouchard will post the required legal notices and inform the department heads.

Coates then discussed that the annual Legislative Breakfast to be held at Keene State College. He said that he will discuss with the Executive Committee a suggestion to move Executive Committee meeting scheduled for Monday January 22nd to 10:00am from 9:00am.

Coates said that Sullivan County will be hosting the NH Association of Counties annual conference at Mount Sunapee this year.

Coates then discussed the sale of the Blood Farm and provided an overview of the current status.

Trombly was then recognized and presented to two (2) new requests for issuance of County Credit Cards for the HR Director and for Activities Director at Maplewood. The credit limit is \$5,000.00 for both accounts and needs to be approved by both the Chairman and the Clerk of the Board of Commissioners. Following discussion Commissioner Graves signed the authorization for the credit cards.

Trombly then presented a letter requesting the presence of the County Treasurer at the January 8th meeting Executive Committee meeting for the completion of the year TAN's bonding.

Commissioner Graves moved to authorize the Director of Finance to send a second notification of the January 8, 2018 Delegation meeting to the County Treasurer requesting his presence for the

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purpose of meeting RSA requirements for the establishment of the yearly Tax Anticipated Note (TAN) that funds County operations. Commissioner Cartwright seconded the motion and upon vote the motion passed with three (3) Yea's.

The Weekly Census was reviewed and discussed.

The minutes of December 13, 2017 were then reviewed and Commissioner Weed moved to accept the minutes as amended and was seconded by Commissioner Cartwright. Upon vote the motion passed unanimously.

The Weekly Manifest was then reviewed and Commissioner Cartwright moved to accept the Manifest as presented and was seconded by Commissioner Weed. Upon vote the motion passed unanimously.

The Commissioners Calendar was then reviewed.

At 11:41AM there being no further business to discuss, Commissioner Cartwright moved to adjourn the meeting. The motion to adjourn was then seconded by Commissioner Weed and upon vote the motion passed unanimously.

Respectfully Submitted,
C. Weed