



**COMMISSIONERS MEETING**  
Wednesday, December 11, 2024  
**Minutes**

This meeting will be conducted in person and electronically (via Zoom) at

County Hall  
12 Court Street  
Keene NH, 03431

**Zoom Call-in Number: +1 646 558 8656**

**Meeting ID: 409 748 8803**  
**Pin #: 603123**

**Start Time 08:30 AM**

**Present:** Commissioners Jack Wozmak, Terry Clark, and Robert Englund.

**Absent:**

**Staff:** County Administrator Coates, Finance Director Trombly, HR Director May, Interim Chief of CCEMS Kreamer, Deputy Chief of CCEMS Atkins, Superintendent Iosue.

**Guests:** Michael Bartner and Dan Weeks of ReVision Energy

**Public Comments**

Upon recognition from the Chair, a Public Comment on topics of interest may be made.

**I. Elected Officials & Department Head Updates**

To receive, as informational, departmental updates requiring Commissioner review, participation, approval, and impactful departmental and operational issues.

**II. Scheduled Items**

Master Agenda Item #1231: ReVision Energy– M. Bartner & D. Weeks

**Action Expected: To discuss the community solar rebate program opportunity for Cheshire County.**

1. Michael Bartner began the presentation by stating that a community solar rebate is a bi-annual rebate to an eligible consumer, in this case the Cheshire County Government, that subscribes to a community solar farm and participates in NH's group net metering program.

Bartner went on to delivering the following presentation available [HERE](#)

**County Administrator**

Weekly Operations Report – The County Administrator will update the Commissioners on activities that have taken place since the previous meeting.

**III. Old Business**

**IV. New Business**

1. Finance Director Trombly presented the rollovers for 2024 seen below:

	Balance as of	Project #	Status	Account #
	12/11/2024			
<b>FARM CAPITAL IMPROVEMENT</b>				
RED BARN-REHAB PROJECT (OFFSET WITH CAPITAL RESERVES)	\$ 200,427.33	15-01-24	Rollover	4900.89.15
<b>County Hall Capital Improvement</b>				
Office Construction County Attorney's Office	\$ 40,000.00	19-02-24	Rollover	4900.89.19
<b>County Hall Equipment Purchase</b>				
TV Screens Delegation Hall	\$ 2,500.00	19-03-24	Rollover	4900.97.19
<b>ASSISTED LIVING CAPITAL IMPROVEMENT</b>				
CARPET, 1ST AND 2ND FLOOR HALLWAY	\$ 23,400.00	50-01-24	Rollover	4900.89.50
CARPET: (20) APARTMENTS @350 SQFT EACH	\$ 84,000.00	50-02-24	Rollover	4900.89.50
CARPET, 2ND FLOOR HALLWAY TO MNH	\$ 5,376.00	50-03-24	Rollover	4900.89.50
CARPET 2ND FLOOR DINING ROOM REPLACE W/TILE	\$ 3,450.00	50-04-24	Rollover	4900.89.50
1ST FLOOR CEILING TILES	\$ 5,397.00	50-05-24	Rollover	4900.89.50
1ST FLOOR CEILING TILES; LABOR TO INSTALL/DISPOSE	\$ 7,500.00	50-06-24	Rollover	4900.89.50
2ND FLOOR CEILING TILES	\$ 5,397.00	50-07-24	Rollover	4900.89.50
2ND FLOOR CEILING TILES LABOR TO INSTALL/DISPOSE	\$ 7,500.00	50-08-24	Rollover	4900.89.50
KITCHENETTE; CABINETS, SINK,FAUCET, COUNTER TOPS	\$ 66,500.00	50-09-24	Rollover	4900.89.50
BATHROOM COUNTER TOPS, CABINET, SINK/FAUCET, TOILET	\$ 42,000.00	50-10-24	Rollover	4900.89.50
PAINTING HALLWAYS AND APARTMENT TOUCH UP	\$ 20,000.00	50-11-24	Rollover	4900.89.50
<b>DOC CAPITAL EQUIPMENT</b>				
PARKING LOT RE-PAVING (OFFSET WITH FUND BALANCE)	\$ 11,108.82	12-07-24	Rollover	4900.97.12
<b>IT CAPITAL EQUIPMENT</b>				
SERVER REPLACEMENT	\$ 6,000.00	34-01-24	Rollover	4900.97.34
UKG KRONOS TIME AND ATTENDANCE, HR, PR	\$ 18,214.74	34-02-24	Rollover	4900.97.34
UPGRADE COUNTY WEBSITE	\$ 25,000.00		Rollover	4900.97.34
<b>SHERIFF CAPITAL EQUIPMENT</b>				
BALLISTICS VEST PURCHASE/REPLACEMENT	\$ 2,239.68	91-02-24	Rollover	4900.97.91
<b>Facilities Capital Improvement</b>				
Repair Passenger Elevator MNH	\$ 80,967.50	11-01-24	Rollover	4900.89.11
<b>WWTP CAPITAL EXPENSES</b>				
U.V. REPLACEMENT	\$ 45,241.31	13-01-24	Rollover May 1	4900.97.13
<b>DIETARY CAP EQUIPMENT</b>				
ROBO COUPE FOOD PROCESSOR	\$ 1,076.45	51-03-24	Rollover	4900.97.51
<b>NURSING CAP EQUIPMENT</b>				
RESIDENT REPLACEMENT FURNITURE	\$ 5,000.00	52-01-24	Rollover	4900.97.52
OXYGEN CONCENTRATOR REPLACEMENT 5 LITER	\$ 3,000.00	52-02-24	Rollover	4900.97.52
BED FRAMES REPLACEMENT	\$ 20,000.00	52-04-24	Rollover/Encu	4900.97.52
<b>Safety Outside Service Operating Budget</b>				
Chemical Disposal	\$ 10,000.00		Rollover	4199.29.00
<b>MNH Administratoin Operating Budget</b>				
Legal funds for VISA Nurses	\$ 40,000.00		Rollover	4411.20.00

**Commissioner Wozmak made a motion to approve the list of rollovers from 2024. Commissioner Clark seconded. Upon a roll call vote the motion passed unanimously.**

**V. Consent Agenda Items:**

Vote to accept the Weekly Manifests and Minutes of December 4, 2024

**Commissioner Clark made a motion to approve the manifests and minutes of December 4, 2024. Commissioner Englund seconded. Upon a roll call vote the motion passed unanimously.**

**VI. Calendar**

Action Expected: To accept the calendar as informational and to make necessary changes/additions.

**Commissioner meeting locations through 2024:**

December 18<sup>th</sup>, County Hall

December 25<sup>th</sup>, Canceled

**VII. General Discussion for Commissioners**

**VIII. Nonpublic Sessions:**

**1. The Commissioners temporarily recessed the meeting at 10:25AM to discuss union negotiations. They re-entered the meeting at 11:24AM**

RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

RSA 91-A:3, II(b) The hiring of any person as a public employee.

RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.

RSA 91-A:3, II(d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

**2. At 11:29AM Commissioner Englund made a motion to enter into a non-public session pursuant to RSA 91-A:3 II (d), and Commissioner Clark seconded. Upon a roll call vote the motion passed unanimously.**

**At 1:21PM The Commissioners voted unanimously to exit the non-public.**

**As a result of the non-public the no votes were made and no actions were taken.**

RSA 91-A:3, II(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against this board or any subdivision thereof, or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled

RSA 91-A:3, II(l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

**IX. Adjournment**

**At 1:34PM Commissioner Clark made a motion to adjourn, and was seconded by Commissioner Wozmak. Upon a roll call vote the motion passed unanimously.**

Minutes recorded by:  
D. Bernstein  
Director  
Executive Services & Communications

Reviewed by:  
T. Clark  
Clerk, Board of Commissioners