



COMMISSIONERS MEETING

Minutes

Wednesday, January 24, 2024

This meeting will be conducted in person and electronically (via Zoom) at

County Hall Building
Commissioner's Conference Room
12 Court Street
Keene, NH 03431

Zoom Call-in Number: +1 646 558 8656

Meeting ID: 409 748 8803

Pin #: 6031233

Start Time 08:30 AM

Present: Commissioners Jack Wozmak, Robert Englund, and Terry Clark

Staff: County Administrator Coates, Human Resources Director May, Superintendent Iosue, Sheriff Rivera, and Director of Executive Services/Communications Bernstein

Guest(s):

Public Comments

Upon recognition from the Chair, a Public Comment on topics of interest may be made, at most three (3) minutes in length.

At 8:37AM the Commissioners opened the meeting, and Commissioners Wozmak, Englund, and Clark responded as present.

Administrator Coates acknowledged that there were no public comments present and moved on to the next item.

I. Elected Officials & Department Head Updates

To receive, as informational, departmental updates requiring Commissioner review, participation, approval, and impactful departmental and operational issues.

Sheriff Rivera began by giving an update on the ongoing communication infrastructure upgrades. Equipment for the communications sites is being ordered and will be coming soon. Commissioner Wozmak will be supporting the project by helping to create a memorandum of understanding.

Administrator Coates asked the Sheriff to explain the project for those who are not familiar with it.

Rivera said that the repeaters and towers that provide dispatch services for the County are nearly 25 years old and the time for a new system has come. A new system is necessary to ensure the safety of the County. These systems allow deputies and officers to communicate with one another and respond to calls and emergencies.

Rivera said the new equipment will allow for remote repairs instead of having to go to the site and fix the tower with a reset button. Everything will be done remotely unless there is something physically wrong with the infrastructure.

Director of Human Resources May gave the Commissioners an update on staffing. She stated there has been a flurry of applications, interviews, and hires. Six new hires will begin the week of January 29th. May stated that if all of those who have been extended offered accept and are properly licensed; CCEMS will have 47 employees with a goal of 50 total employees.

May said that a unanimous vote of 14 employees voted to be represented by the Teamsters Union.

Commissioner Wozmak said due to the diligent work of Human Resources, the staffing levels of CCEMS are the highest in the region for an EMS program.

II. Scheduled Items

III. County Administrator

Weekly Operations Report - The County Administrator will update the Commissioners on activities that have taken place since the previous meeting.

Administrator Coates stated Chief Olsen and himself have discussed a pinning ceremony and an open house at CCEMS HQ in April.

Coates said that dispatch voted against a deal with the union on wage increases.

Coates said he will be in a task force meeting with Southwest Regional Planning Commission to address rural transportation.

Coates said Director of Executive Services Bernstein and himself will be meeting with Madison Lightfoot from Senator Shaheen's office. This is a follow up meeting to discuss communications infrastructure upgrades with Southwest NH Fire Mutual Aid and the Sheriff's office.

IV. Old Business

V. New Business

VI. Consent Agenda Items:

Vote to accept the Weekly Manifests and Minutes of January 17, 2024.

Commissioner Englund moved to accept the manifests and minutes and was seconded by Commissioner Clark. Upon roll call vote, the motion passed unanimously.

VII. Calendar

Action Expected: To accept the calendar as informational and to make necessary changes/additions.

VIII. General Discussion for Commissioners

IX. Nonpublic Sessions:

X. Adjournment

At 09:20 AM, Commissioner Englund moved to adjourn the meeting, which Commissioner Clark seconded. Upon roll call vote, the motion passed unanimously.

Minutes recorded by:
D. Bernstein
Director, Executive Services and
Communications

Reviewed and approved by:
T. Clark, Clerk
Board of Commissioners