



## COMMISSIONERS MEETING

Wednesday, January 21, 2026

### Minutes

This meeting will be conducted in person and via Zoom at  
Department of Corrections  
825 Marlboro Road  
Keene NH, 03431

**Zoom Call-in Number: +1 646 558 8656**  
**Meeting ID: 409 748 8803**  
**Pin #: 603123**  
**Start Time 8:30 AM**

**Present:** Commissioners Terry Clark, Claudia Stewart, and Skipper DiBernardo

**Absent:**

**Staff:** County Administrator Coates, Finance Director Trombly, HR Director May, Director of Executive Services/Communications Bernstein, and Superintendent Phillips

**Guests:**

#### **Public Comments**

Upon recognition from the Chair, a Public Comment on topics of interest may be made.

#### **I. Elected Officials & Department Head Updates**

To receive, as informational, departmental updates requiring Commissioner review, participation, approval, and impactful departmental and operational issues.

#### **II. Scheduled Items**

Master Agenda Item #1325: Request for Rollover – S. Trombly

**Action Expected: To have the Commissioners authorize a rollover of funds for weatherization projects.**

1. Finance Director Trombly requested a \$20,000 rollover of funds for the weatherization project, as some projects were delayed and not finalized by year-end. She explained that this approval is needed for auditors.

**Commissioner Clark made a motion to approve the \$20,000 rollover of funds for weatherization projects. Commissioner DiBernardo seconded. Upon a roll call vote the motion passed unanimously.**

#### **County Administrator**

Weekly Operations Report - The County Administrator will update the Commissioners on activities that have taken place since the previous meeting.

1. County Administrator Coates said he and Commissioner Clark attended a Martin Luther King Breakfast run by the City of Keene.
2. Coates said Finance Director Trombly and himself will be going to the State House to testify against House Bill 1427, which limits the authority of municipalities, counties, and school districts to issue bonds.
3. Coates said the budget review meeting on Monday January 26 could be delayed due to the weather forecast.

**III. Old Business**

1. Finance Director Trombly said that the Hinsdale tax bill arrived. Due to the lateness, the bill for Hinsdale included \$6,000-7,000 in interest.
2. The group addressed a significant issue regarding the potential loss of a \$4 million SAMHSA grant, which was reversed after advocacy efforts nationwide including from Cheshire County which involved meetings with congressional representatives and media coverage.

**IV. New Business**

**V. Consent Agenda Items:**

Vote to accept the Weekly Manifests and Minutes of January 14, 2026

**Commissioner Stewart made a motion to accept the manifest and minutes of January 14  
Commissioner Clark seconded. Upon a roll call vote the motion passed unanimously.**

**VI. Calendar**

Action Expected: To accept the calendar as informational and to make necessary changes/additions.

**VII. General Discussion for Commissioners**

**VIII. Nonpublic Sessions:**

**At 9:00AM Commissioner Clark made a motion to enter into a non-public session pursuant to RSA 91-A:3, II (a). Commissioner Stewart seconded. Upon a roll call vote the motion passed unanimously.**

**As a result of the non-public the Commissioner's made no decision and no votes were taken.**

**At 9:18AM the Commissioners unanimously voted to re-enter the public session.**

**IX. Adjournment**

**At 9:19AM Commissioner Clark made a motion to adjourn, and Commissioner**

**DiBernardo seconded. Upon a roll call vote the motion passed unanimously.**

Minutes Recorded by:  
Davis Bernstein  
Director of Executive Services & Communications

Minutes Reviewed by:  
Commissioner DiBernardo  
Clerk, Cheshire County Commissioners