



COMMISSIONERS MEETING

Wednesday, October 8, 2025

Minutes

This meeting will be conducted in person and via Zoom at
Department of Corrections
825 Marlboro Road
Keene NH, 03431

Zoom Call-in Number: +1 646 558 8656

Meeting ID: 409 748 8803

Pin #: 603123

Start Time 8:30 AM

Present: Commissioners Terry Clark, Claudia Stewart, and Skipper DiBernardo

Absent: Commissioner Stewart (with notice)

Staff: County Administrator Coates, Finance Director Trombly, HR Director May, Director of Executive Services/Communications Bernstein, CCEMS Deputy Chief Atkins, and Superintendent Phillips

Guests:

Public Comments

Upon recognition from the Chair, a Public Comment on topics of interest may be made.

I. Elected Officials & Department Head Updates

To receive, as informational, departmental updates requiring Commissioner review, participation, approval, and impactful departmental and operational issues.

II. Scheduled Items

Master Agenda Item #1296: Semi-Annual Report, Restorative Justice – P. Heneghan

Action Expected: To receive an informational report on the last six months of operations for Restorative Justice

Delayed until November 2025.

Master Agenda Item #1297: NH Association of Counties Confirmation – C. Coates

Action Expected: To vote to appoint Superintendent Phillips to the Executive Committee of the New Hampshire Association of Counties

1: County Administrator Coates explained that when Doug Iouse retired, he also resigned from the NHAC Executive Committee, and would have Superintendent Phillips replace him on the board.

Commissioner Clark made a motion to appoint Superintendent Phillips to the NH

Association of Counties Executive Committee, and Commissioner DiBernardo seconded. Upon a roll call vote the motion passed unanimously.

County Administrator

Weekly Operations Report - The County Administrator will update the Commissioners on activities that have taken place since the previous meeting.

1: CCEMS Deputy Chief Atkins said the call that CCEMS responded to last week in Brattleboro was due to a verbal agreement under previous CCEMS leadership.

County Administrator Coates said we only respond to calls in Brattleboro if CCEMS has the resources to do so.

Atkins said our loyalties are to our contracted towns, but will support those in need when we can, including the city of Brattleboro.

Commissioner DiBernardo asked if the agreement was verbal, Atkins said it was.

2: Coates said Director of Executive Services/Communications, Chief Kreamer, and himself worked to submit multiple applications to the rural healthcare transformation program.

Coates said another project was submitted through Cheshire County for the three largest fire mutual aid programs throughout the state. He thanked Don Bliss from MRI for his work on this.

III. Old Business

IV. New Business

V. Consent Agenda Items:

Vote to accept the Weekly Manifests and Minutes of October 1, 2025

Commissioner Clark made a motion to approve the manifests and minutes of October 1, and Commissioner DiBernardo seconded. Upon a roll call vote the motion passed unanimously.

VI. Calendar

Action Expected: To accept the calendar as informational and to make necessary changes/additions.

VII. General Discussion for Commissioners

VIII. Nonpublic Sessions:

IX. Adjournment

At 9:18AM Commissioner Clark made a motion to adjourn, and Commissioner

DiBernardo seconded. Upon a roll call vote the motion passed unanimously.

Minutes Recorded by:

Davis Bernstein

Director of Executive Services & Communications

Minutes Reviewed by:

Commissioner DiBernardo