



COMMISSIONERS MEETING

Wednesday, October 1, 2025

Minutes

This meeting will be conducted in person and via Zoom at
Maplewood
201 River Road
Westmoreland NH, 03467

Zoom Call-in Number: +1 646 558 8656

Meeting ID: 409 748 8803

Pin #: 603123

Start Time 8:30 AM

Present: Commissioners Terry Clark, Claudia Stewart, and Skipper DiBernardo

Absent:

Staff: County Administrator Coates, Assistant Finance Director Hall, Maplewood Administrator Kindopp, HR Director May, Director of Executive Services/Communications Bernstein, and Superintendent Phillips

Guests:

Public Comments

Upon recognition from the Chair, a Public Comment on topics of interest may be made.

I. Elected Officials & Department Head Updates

To receive, as informational, departmental updates requiring Commissioner review, participation, approval, and impactful departmental and operational issues.

1: Superintendent Phillips said he was planning to reinstitute the \$3.00 overtime differential for 90 days and wanted to make the Commissioners aware. He said his staff is working an excessive amount of overtime due to multiple open positions at the DOC.

II. Scheduled Items

Master Agenda Item #1295: Semi-Annual Report, Maplewood – K. Kindopp

Action Expected: To receive an informational report on the last six months of operations for Maplewood Nursing Home

1: Maplewood Administrator Kindopp said that the nursing home is still under a lot of COVID era rules including the out of work requirements.

She said that the pharmacy change over from earlier this year went well.

She said Maplewood has challenges with pending Medicaid applications. If Medicaid gets delayed through various means, Maplewood suffers as treatment/care goes unpaid.

Kindopp thanked Commissioner Stewart for joining the late night serving for the staff appreciation meal earlier this year.

She said that Maplewood has 40 FTE LNA positions open. Recruitment from within is a mantra of Maplewood, and educational support and loan forgiveness help employees in Maplewood move up in the ranks to receive education to become an LNA, LPN, RN, etc.

Kindopp said that 15 new LNAs were trained, and seven LNAs continued working here. She appreciates all of the LNAs that were trained as it supports the local healthcare system in general, not just Maplewood.

Kindopp said the three-year collective bargaining agreement was passed.

She said that the new Chaplin that started in May has been fantastic.

Kindopp said the first speech therapy bill will not be coming through until the end of the year, but it is an important line item in the budget.

She said the elevator was repaired under budget or just within budget.

Kindopp said 40 employees were hired in the first half of the year and 28 left. She said this ratio is fantastic.

Kindopp said she is still the Governor's appointee on the opioid abatement commission which meets monthly.

County Administrator

Weekly Operations Report - The County Administrator will update the Commissioners on activities that have taken place since the previous meeting.

1: County Administrator Coates said everything is going well with Visa Solutions, and a meeting will be occurring with the Governor's office soon to discuss licensure for foreign nurses.

2: Coates said CCEMS Chief Kreamer and himself attended the Keene Fire Strategic Planning Committee meeting.

3: Coates said he attended the Southwest Regional Planning Commission breakfast.

4: Coates said the RFP for trash removal has received multiple responses.

5: Coates said he is meeting with the Westmoreland Master Plan Committee on Monday, October 6.

6: Coates said Grants Manager Bansley said the federal shutdown will impact reporting

for federal grants, as well as general communications with the federal government.

III. Old Business

IV. New Business

V. Consent Agenda Items:

Vote to accept the Weekly Manifests and Minutes of September 24, 2025

Commissioner Clark made a motion to approve the manifests and minutes of September 24, and Commissioner Stewart seconded. Upon a roll call vote the motion passed unanimously.

VI. Calendar

Action Expected: To accept the calendar as informational and to make necessary changes/additions.

VII. General Discussion for Commissioners

VIII. Nonpublic Sessions:

IX. Adjournment

At 10:40AM Commissioner Clark made a motion to adjourn, and Commissioner DiBernardo seconded. Upon a roll call vote the motion passed unanimously.

Minutes Recorded by:
Davis Bernstein
Director of Executive Services & Communications

Minutes Reviewed by:
Commissioner DiBernardo
Clerk, Cheshire County Commissioners