



COMMISSIONERS MEETING

Wednesday, July 30, 2025

Minutes

This meeting will be conducted in person and via Zoom at
Maplewood
201 River Road
Westmoreland NH, 03467

Zoom Call-in Number: +1 646 558 8656

Meeting ID: 409 748 8803

Pin #: 603123

Start Time 8:30 AM

Present: Commissioners Terry Clark, Claudia Stewart, and Skipper DiBernardo

Absent:

Staff: County Administrator Coates, Finance Director Trombly, HR Director May, Safety Coordinator Steve Perrin, Director of Executive Services/Communications Bernstein, and Superintendent Iosue

Guests: Patsy Beffa-Negrini (Nelson)

Public Comments

Upon recognition from the Chair, a Public Comment on topics of interest may be made.

I. Elected Officials & Department Head Updates

To receive, as informational, departmental updates requiring Commissioner review, participation, approval, and impactful departmental and operational issues.

1: HR Director May requested a non-FMLA leave of absence for an eight week leave. They are a Maplewood employee with a medical issue.

Commissioner DiBernardo made a motion to approve the non-FMLA leave of absence. Commissioner Stewart seconded. Upon a roll call vote the motion passed unanimously.

II. Scheduled Items

Master Agenda Item #1284: Cheshire Community Power, Transfer of Funds – T. Clark

Action Expected: The Cheshire County Commissioners will vote on directing the Community Power Coalition of New Hampshire to transfer \$2,402.69 in Cheshire Community Power discretionary reserves to Cheshire County to be disbursed to The Town of Nelson Energy Capital Fund

1: Commissioner Clark recognized Patsy Beffa-Negrini from Nelson.

Clark and Beffa-Negrini said Community Power created a program where towns can add a third of a cent to rates to save funds for energy related projects. The \$2,402.69 in question have been accumulated by the town of Nelson, and they are requesting these funds for a project.

Commissioner DiBernardo made a motion to direct the Community Power Coalition of New Hampshire to transfer \$2,402.69 in Cheshire Community Power discretionary reserves to Cheshire County to be disbursed to The Town of Nelson Energy Capital Fund. Commissioner Stewart seconded. Upon a roll call vote the motion passed unanimously.

Master Agenda Item #1285: Transfer of Funds, Safety & Facilities – S. Perrin

Action Expected: Vote to approve the transfer of funds set aside for chemical disposal to purchase shelving units in County Hall

1: Safety Coordinator Perrin said they set aside funding to remove old chemicals from County Hall and Cheshire County EMS. This project is finished and there are left over funds for the project. Perrin is requesting that these leftover funds be used to purchase shelving for County Hall to store file boxes.

Perrin said Facilities Director Hart and himself created a plan for the location of the shelves and the type of shelves.

Perrin said the total amount of the transfer request is \$3,040.

Commissioner Clark made a motion to approve the transfer request of \$3,040 to purchase shelving in County Hall. Commissioner Stewart seconded, upon a roll call vote the motion passed unanimously.

Master Agenda Item #1286: Second Quarter Budget Review – S. Trombly

Action Expected: The Finance Director will present and review the 2nd quarter County budget with the Commissioners.

1: Finance Director Trombly said our revenues are coming in lower. This is due to Connected families having both lower revenues and lower expenses.

Trombly said this is the first quarter where CCEMS is officially breaking even between revenues and expenses. Billings have steadily increased.

County Administrator Coates said this is due to the work of EMS employees as well as our billing company Emax.

The Commissioners discussed the bill that is being signed by Governor Ayotte the day after the Commissioners meeting. Among other things the bill will approve a 325% of Medicate reimbursement rates for private insurance effective January 1, 2026. They noted this will be a positive change for EMS programs across the state.

Director of Communications Bernstein said Chief Kreamer and potentially other CCEMS staff will be attending the bill signing.

Master Agenda Item #1287: Excess Pro Share Funding – S. Trombly

Action Expected: Vote to approve the Commissioner's recommended use of excess Pro Share funds

Trombly said the Commissioners previously determined that \$1,032,932 in excess Proshare funding will be reserved for future budget considerations to offset taxes.

Trombly said County Administrator Coates and herself have checked in with Maplewood Administrator Kindopp to ensure she did not need additional Proshare funding.

Commissioner Stewart made a motion to recommend to the Executive to increase revenue line #3404.10.00 (State of NH Proportional Share Funds) by \$1,032,932 for the receipt of State of NH Proportional Share Funds not previously budgeted, and to authorize the use of Proshare funds for the following: To reserve \$1,032,932 by applying to fund balance for future year budget considerations to offset taxes to be raised. Commissioner DiBernardo seconded. Upon a roll call vote the motion passed unanimously.

Trombly said that funding for Ruck-Up will be considered at the Delegation meeting as well in the amount of \$10,000.

Commissioner DiBernardo made a motion to recommend to the Executive Committee to increase of revenue line #3915.00.00 (Transfer from Opioid Lawsuit Reserve) by \$10,000 and to further increase expense lines as follows: Increase outside agency funding account line 4459.04.00 by \$10,000 to provide funding to Ruck -Up. Commissioner Stewart seconded. Upon a roll call vote the motion passed unanimously.

County Administrator

Weekly Operations Report - The County Administrator will update the Commissioners on activities that have taken place since the previous meeting.

1: County Administrator Coates said a house in Westmoreland which is rented by the County for traveling nurses is being sold. Coates said he is looking at alternative options in Westmoreland with a viable option he has his eyes on.

III. Old Business

1: Director of Executive Services/Communications Bernstein said that the annual report is going out to print and will be ready for the Delegation meeting.

2: Bernstein said that the website redevelopment is going well, and the homepage is currently the focus.

IV. New Business

1: Bernstein said the Antioch Garden Celebration will be held on August 26th from 5:00-7:00pm.

2: Finance Director Trombly said she has spoken with local banks about the Tax Anticipation Note. She is working with banks on an amount of around 14 million.

3: Trombly brought forward the draft multi-year employment policy. She reviewed the document with the Commissioners which outlines the process for approving multi-year employment contracts. She explained that this policy cements standard practice into policy where the Commissioners make a recommendation, which then goes to the Executive Committee before reaching the Delegation for final approval. The document aims to clarify that the delegation's vote is necessary, as one individual Delegation member had previously circumvented this process.

V. Consent Agenda Items:

Vote to accept the Weekly Manifests and Minutes of July 16, 2025

Commissioner Clark made a motion to approve the manifest and minutes of July 16, 2025. Commissioner Stewart seconded the motion. Upon a roll call vote the motion passed unanimously.

VI. Calendar

Action Expected: To accept the calendar as informational and to make necessary changes/additions.

VII. General Discussion for Commissioners

VIII. Nonpublic Sessions:

IX. Adjournment

At 10:37AM Commissioner DiBernardo made a motion to adjourn, and Commissioner Stewart seconded. Upon a roll call vote the motion passed unanimously.

Minutes Recorded by:
Davis Bernstein
Director of Executive Services & Communications

Minutes Reviewed by:
Commissioner DiBernardo
Clerk, Cheshire County Commissioners