



## COMMISSIONERS MEETING

Wednesday, January 15, 2025

### Minutes

This meeting will be conducted in person and via Zoom at

County Hall  
12 Court Street  
Keene NH, 03431

**Zoom Call-in Number: +1 646 558 8656**

**Meeting ID: 409 748 8803**

**Pin #: 603123**

**Start Time 8:30 AM**

**Present:** Commissioners Terry Clark, Claudia Stewart, and Skipper DiBernardo

**Absent:**

**Staff:** County Administrator Coates, Finance Director Trombly, HR Director May, Safety Director Perrin, Interim Chief of CCEMS Kreamer, Director of Executive Services/Communications Bernstein, and Superintendent Iosue.

**Guests:** Jason Sgro, the Atom Group

### **Public Comments**

Upon recognition from the Chair, a Public Comment on topics of interest may be made.

#### **I. Elected Officials & Department Head Updates**

To receive, as informational, departmental updates requiring Commissioner review, participation, approval, and impactful departmental and operational issues.

1. Superintendent Iosue said the Department of Corrections received accreditation from the National Commission of Correctional Healthcare.

2. Iosue requested that \$66,000 be moved around in the DOC budget to be used to fix two hot water storage tanks. Iosue also requested \$80,000 to replace a hot water tank. This money is already in the Commissioner's proposed budget, but it will be moved around to be allocated to the two hot water projects.

3. Iosue requested the moving of funds from the Superintendent's pay line to bump up the pay of the four Assistant Supervisors at the DOC. He said it is a high priority to elevate internal equity for these positions.

4. Iosue informed the Commissioners that he will request that the Executive Committee allow him to put down \$55,000 on the purchase and outfitting of a new prisoner bus. This will allow for the locking in of the price and allow for the project to get going since the current bus is not expected to be operational through the end of the year.

5. Interim Chief of CCEMS Kreamer received an email from Keene Fire Department thanking CCEMS for stabilizing a patient prior to KFD's arrival on the scene.

6. HR Director May said an EMT had knee surgery and needs to be out for upwards of four weeks.

This employee has exhausted his leave time and is on short-term disability.

**Commissioner Clark made a motion to approve four weeks of non-FMLA leave of absence. Commissioner DiBernardo seconded the motion. Upon a roll call vote the motion passed unanimously.**

## **II. Scheduled Items**

Master Agenda Item #1234: Receipt of Hemenway Distribution– S. Trombly

**Action Expected: To inform the Commissioners on the reception of the yearly Hemenway Fund distribution.**

1. Finance Director Trombly stated the County received 27,142.58 from the 2023 Hemenway Fund distribution. She had Commissioner Clark sign the form to accept the funds.

Master Agenda Item #1235: County Domain Discussion– J. Sgro

**Action Expected: To discuss transitioning Cheshire County to a .Gov domain.**

1. Jason Sgro of the Atom Group said website impersonations are one of the major types of cybercrimes they are seeing today. The allocation of .gov domains are managed by a division of homeland security. A .gov domain cannot be registered by a criminal. He also said that .gov lends more legitimacy to websites. Moving to .gov is being federally sponsored so it will not cost much/anything to the County.

The Commissioners said they were concerned about costs of replacing letterhead or business cards for example. Sgro said grant funds could be used to fund these changes.

IT Director Hummel was skeptical of these claims and said that changing to .gov provides no added protection to the County.

### **County Administrator**

Weekly Operations Report - The County Administrator will update the Commissioners on activities that have taken place since the previous meeting.

1. Director of Executive Services Bernstein stated the NACO Legislative Conference was taking place from February 28<sup>th</sup> to March 5<sup>th</sup>. Commissioners Clark and Stewart stated they would like to attend.

## **III. Old Business**

## **IV. New Business**

## **V. Consent Agenda Items:**

Vote to accept the Weekly Manifests and Minutes of January 8, 2025

**Commissioner Stewart made a motion to approve the manifests and minutes of January 8.**

**Commissioner DiBernardo seconded. Upon a roll call vote the motion passed unanimously.**

**VI. Calendar**

Action Expected: To accept the calendar as informational and to make necessary changes/additions.

**VII. General Discussion for Commissioners**

**VIII. Nonpublic Sessions:**

**At 9:32AM the Commissioners voted unanimously to temporarily adjourn the meeting for discussion of Union negotiations.**

**The Commissioners re-entered the meeting at 10:15AM**

**At 11:45AM Commissioner Clark made a motion to enter into a non-public session pursuant to RSA 91-A:3, II (a). Commissioner Stewart seconded the motion. Upon a roll call vote the motion passed unanimously.**

*RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

**At 12:28PM the Commissioners voted to unanimously exit the non-public. As a result of the non-public no decisions were made and no actions were taken.**

**IX. Adjournment**

**At 12:29 Commissioner Clark made a motion to adjourn, and Commissioner Stewart seconded. Upon a roll call vote the motion passed unanimously.**

Minutes Recorded by:  
Davis Bernstein  
Director of Executive Services & Communications

Minutes Reviewed by:  
Commissioner DiBernardo  
Clerk, Cheshire County Commissioners