



Cheshire County Sheriff's Office
 Commendation / Complaint Form
 12 Court Street
 Keene NH 03431
www.co.cheshire.nh.us/sheriff

Office use only:
IA# _____
Initials: _____
Date: ____/____/____

Instructions: If you would like to praise a Cheshire County Sheriff's Office staff or file a complaint, please write legibly and fill out this form. Personal information will not be disclosed to the public unless required by law. You can submit this form by mailing it or returning it to the Cheshire County Sheriff's Office at the address given at the top of this page to the Sheriff's attention and mark it as confidential. The Sheriff's Office does accept anonymous complaints.

I wish to file a (please check one): Commendation/Praise Complaint.
 If you are filing a complaint, indicate the type of complaint you wish to file (Please check one):

- Formal complaint:** This involves a serious allegation of misconduct, and I want my complaint officially investigated, for which discipline may be imposed if the allegations(s) are sustained.
- Informational complaint:** This involves a minor complaint or concern, and I only want my complaint/concerns on record. I understand it will be for informational purposes and will not be formally investigated. However, the matter will be discussed and addressed with the employee(s) involved.

***Information about you:**

Last Name	First Name	M.I.	Date of Birth
Street Address and Apt #	City	State	Zip Code
Home Phone	Cell Phone	Work Phone	Sex

*Are you filling this out on behalf of someone else? Yes, please complete this section No, you can skip this section

Their Last Name	Their First Name	M.I.	Date of Birth
Street Address and Apt #	City	State	Zip Code
Home Phone	Cell Phone	Work Phone	Sex

Information about the incident

Location or Address of Incident	Date	Time
Witness Last Name	Witness First Name	Age
Witness Address	City	State
Name or ID of Deputy or Employee	Phone	Name or ID of Deputy or Employee

Nature of action: Check all that apply and briefly describe what happened on the back of the form or a separate sheet of paper (please date and sign)

<input type="checkbox"/> Extremely Helpful	<input type="checkbox"/> Excessive and/or Improper Use of Force	<input type="checkbox"/> Rudeness, Discourtesy, and Offensive Language
<input type="checkbox"/> Very Caring/Empathetic	<input type="checkbox"/> False Arrest	<input type="checkbox"/> Violation of Civil Rights
<input type="checkbox"/> Professional Conduct	<input type="checkbox"/> Unlawful Search and/or Seizure	<input type="checkbox"/> Bias-based Profiling
<input type="checkbox"/> Did a Great Job	<input type="checkbox"/> Dishonestly and Untruthfulness	<input type="checkbox"/> Department Procedures or tactics
<input type="checkbox"/> Made an Extra Effort	<input type="checkbox"/> Corruption	<input type="checkbox"/> Other:

<i>I attest that the above information and my statements is true and correct to the best of my recollection.</i>	
Signature: _____	Date: ____/____/____