

MINUTES
Cheshire County Commissioners Meeting
Wednesday, November 12, 2014 9:30AM
 Department of Corrections
 Keene, NH 03431

PRESENT: Commissioners Pratt, Rogers, and Zerba

STAFF: Administrator Wozmak, Finance Director Trombly, Captain Croteau, Sheriff's Department, Grants Manager Bansley, and Assistant County Administrator (ACA) Bouchard

GUESTS: Commissioners Elect C. Weed, and Westmoreland Selectboard, June Hammond.

Chairman Pratt opened the meeting at 9:37AM and recognized Grants Manager Bansley and Captain Croteau who presented acquisition information for three grants that have been rolled over from last year for a handheld radar unit, vehicle stop strips, and in car video systems. The matching funding for all three (3) projects was previously approved and the request from the grants manager and Captain Croteau is to have the Commissioners authorize submission of the grants. **Following discussions, Commissioner Rogers moved to approve the submittal of the grant applications and Commissioner Zerba seconded the motion. Upon vote the motion passed unanimously.**

Bansley then presented her quarterly report on the grants department activities providing the following recap.

	Total Grants:	36	100%
Grants with Allowable Admin:		20	55.6%
	County Grants:	21	58.3%
	Non-county Grants:	15	41.7%
	Federal Grants:	\$ 1,984,855.35	53.0%
	Federal Pass Thru NH:	\$ 1,567,859.98	41.9%
	State of NH:	\$ 71,500.00	1.9%
	Private:	\$ 85,188.13	2.3%

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GRANT	DEPT/ APPLICANT	FUNDER	START DATE	END DATE	EFFORT	GRANT AMT	EXPENDED THRU EXPENDED YEAR		BALANCE	TOTAL ADMIN	ADMIN 2014	STATUS
							2013	TO DATE				
Bulletproof FFY2013	Sheriff & DOC	US-DOJ, BJA, Office of Justice Programs	04/01/13	08/31/15	Minimal	\$ 1,120.98	\$ -	\$ 1,120.98	\$ -	\$ -	not allowed	Closed
Bulletproof FFY2014	Sheriff & DOC	US-DOJ, BJA, Office of Justice Programs	04/01/14	08/31/16	Minimal	\$ 1,416.87	\$ -	\$ 574.41	\$ 842.46	\$ -	not allowed	
CDBG - Brookbend	SWRPC & Keene Housing Authority	US-HUD pass through to NH-CDDFA (Comm Devl Fin Auth)	10/20/11	06/30/14	Minimal	\$ 500,000.00	\$ 403,692.00	\$ 90,808.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	Closing pending
DOT 5310 SFY14	CCRCC	USDOT FTA pass through to NH DOT	07/01/13	06/30/14	Moderate	\$ 119,921.00	\$ 63,139.82	\$ 53,042.93	\$ 3,738.25	\$ 5,996.00	\$ 3,738.26	Closed
DOT 5310 SFY15	CCRCC	USDOT FTA pass through to NH DOT	07/01/14	06/30/15	Moderate	\$ 114,849.00	\$ -	\$ 47,903.02	\$ 66,945.98	\$ 5,742.00	\$ 2,395.16	
Drug Court - BJA	Drug court	US-DOJ, BJA, Office of Justice Programs	10/01/13	09/30/16	High	\$ 350,000.00	\$ 16,532.92	\$ 53,109.89	\$ 280,357.19	\$ 17,499.00	\$ 4,860.83	
Drug Court - SAMHSA	Drug court	SAMHSA / CSAT / DHHS	08/01/13	07/31/16	High	\$ 974,926.00	\$ 79,801.35	\$ 290,460.84	\$ 604,663.81	\$ 75,000.00	\$ 20,833.30	
DV Prosecutor 2014	County Attorney	NH-DOJ, Office on Violence Against Women (OVA)	01/01/14	12/31/14	Moderate	\$ 30,000.00	\$ -	\$ 25,548.14	\$ 4,451.86	\$ -	not allowed	Off-site monitoring review in progress
EMPG-server	Sheriff	NH Dept of Safety, Homeland Security and Emergency	05/08/14	09/30/15	High	\$ 23,264.00	\$ -	\$ -	\$ 23,264.00	\$ -	not allowed	
EUDL SFY2012	Sheriff	NH-Dept of Justice	06/20/12	05/31/14	Moderate	\$ 17,000.00	\$ 6,227.82	\$ 850.00	\$ -	\$ -	not allowed	Closed (\$9922 forfeited)
EUDL SFY2014	Sheriff	NH-Dept of Justice	07/02/14	3/31/2015 (6.30.15 extension)	Moderate	\$ 7,500.00	\$ -	\$ 3,980.65	\$ 3,519.35	\$ -	not allowed	
Farmers Market	Conservation District	USDA	09/30/12	09/30/14	Moderate	\$ 62,422.00	\$ 24,522.63	\$ 34,379.01	\$ 3,520.36	\$ 5,675.00	\$ 3,445.66	Closing pending
GMMRC 08-11	Cheshire Medical	DHHS / NACCHO	01/01/10	07/31/11	Minimal	\$ 23,006.53	\$ 14,373.56	\$ 820.76	\$ 7,812.21	\$ 1,409.00	\$ 238.00	
GMMRC 11-12	Cheshire Medical	DHHS / NACCHO	01/01/11	07/31/12	Minimal	\$ 5,000.00	\$ 4,697.43	\$ 302.57	\$ -	\$ -	not allowed	
GMMRC 12-13 4k	Cheshire Medical	DHHS / NACCHO	01/05/13	07/31/13	Minimal	\$ 4,000.00	\$ 2,992.00	\$ 906.28	\$ 101.72	\$400.00 *	\$ -	
GMMRC 12-13 7k	Cheshire Medical	DHHS / NACCHO	02/15/13	07/31/13	Minimal	\$ 7,000.00	\$ -	\$ 2,500.00	\$ 4,500.00	\$700.00*	\$ -	
GMMRC 13-14	Cheshire Medical	DHHS / NACCHO	12/20/13	07/31/14	Minimal	\$ 3,500.00	\$ -	\$ 833.00	\$ 2,667.00	\$ 350.00	\$ 72.34	
GMMRC/JSI 13-14	Cheshire Medical	JSI/CHI (by way of NH-DHHS subcontract)	02/12/14	06/30/14	Minimal	\$ 10,000.00	\$ -	\$ 9,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
GMMRC/JSI 14-15	Cheshire Medical	JSI/CHI (by way of NH-DHHS subcontract)	07/01/14	06/30/15	Minimal	\$ 10,000.00	\$ -	\$ 2,117.06	\$ 7,882.94	\$ 1,000.00	\$ -	
Higher Ed (a.k.a. BDAS or PFS)	KFPU-KSU-MVP	DHHS, BDAS	11/01/13	06/30/15	High	\$ 571,617.00	\$ 2,173.59	\$ 328,358.48	\$ 241,084.93	\$ 35,724.10	\$ 25,218.71	
JAG11 (Grantor: Keene)	Sheriff & Keene	U.S. Department of Justice, Bureau of Justice Assistance	10/01/10	12/31/14	Minimal	\$ 10,204.50	\$ 6,123.65	\$ 3,138.72	\$ 942.13	\$ -	not allowed	
JAG13	Sheriff	U.S. Department of Justice, Bureau of Justice Assistance	10/01/14	09/30/14	Minimal	\$ 13,148.00	\$ -	\$ 11,853.00	\$ 1,295.00	\$ 1,295.00	\$ 1,295.00	Closed
MCP Upgrade - Homeland	Sheriff	NH Dept of Safety, Homeland Security	03/31/14	08/31/15	Minimal	\$ 6,065.00	\$ -	\$ -	\$ 6,065.00	\$ -	not allowed	
NH Charity '14	Public Health	New Hampshire Charitable Foundation	07/01/13	06/30/14	Moderate	\$ 21,944.84	\$ 13,420.61	\$ 6,804.47	\$ 983.00	\$ 2,193.00	\$ 983.00	Closed
NH Charity '15	Public Health	New Hampshire Charitable Foundation	07/01/14	06/30/15	Moderate	\$ 20,736.76	\$ -	\$ 2,194.91	\$ 18,541.85	\$ 2,000.00	\$ 219.48	
Public Health SFY14	GMPHN, MVP, SMP, REP	NH-DHHS, Division of Public Health Services	07/01/13	06/30/14	High	\$ 160,117.98	\$ 64,872.46	\$ 83,931.99	\$ 4,069.19	\$ 14,557.00	\$ 4,069.19	Closed (\$7244 forfeited)
Public Health SFY15	GMPHN, MVP, SMP, REP	NH-DHHS, Division of Public Health Services	07/01/14	06/30/15	High	\$ 160,118.00	\$ -	\$ 45,306.25	\$ 114,811.75	\$ 14,557.00	\$ 2,264.96	
PH SEOW & CoFC Additional Funding	MVP	JSI/CHI (by way of NH-DHHS subcontract)	09/01/14	12/31/14	Moderate	\$ 4,000.00	\$ -	\$ 3,600.00	\$ 400.00	\$ 400.00	\$ 400.00	Full expended in Oct
PH CHIP & SUD Add'l Funds	GMPHN, MVP	NH-DHHS, Division of Public Health Services	TBD	06/30/15	TBD	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	\$ 2,500.00	\$ -	Award contract pending
Repeater - Homeland	Sheriff	NH Dept of Safety, LETPA Allocation	01/02/13	02/28/15	Minimal	\$ 384,813.00	\$ 64,135.58	\$ 316,057.42	\$ 4,620.00	\$ -	not allowed	
RSAT-11	Corrections	NH-DOJ	11/14/12	09/30/14	Moderate	\$ 20,000.00	\$ 10,520.21	\$ 9,479.79	\$ -	\$ -	not allowed	Closed
RSAT-13	Corrections	NH-DOJ	01/29/14	9/30/2014*	Moderate	\$ 20,000.00	\$ -	\$ 9,060.69	\$ 10,939.31	\$ -	not allowed	
Safe Commute FFY14	Sheriff	NH Highway Safety Agency	10/01/13	09/30/14	Moderate	\$ 4,212.00	\$ 244.98	\$ 550.01	\$ 3,417.01	\$ -	not allowed	Closing pending, balance to be forfeited
Safe Commute FFY15	Sheriff	NH Highway Safety Agency	10/01/14	09/30/15	Moderate	\$ 4,212.00	\$ -	\$ -	\$ 4,212.00	\$ -	not allowed	
Victim Witness - SFY14	County Attorney	NH-DOJ, Victim Witness Advocate	07/01/13	06/30/14	Moderate	\$ 26,500.00	\$ 15,000.00	\$ 11,494.68	\$ (0.00)	\$ -	not allowed	Closed (\$5.32 forfeited)
Victim Witness - SFY15	County Attorney	NH-DOJ, Victim Witness Advocate	07/01/14	06/30/15	Moderate	\$ 25,000.00	\$ -	\$ 6,250.00	\$ 18,750.00	\$ -	not allowed	
TOTALS						\$ 3,742,615.46	\$ 792,470.61	\$ 1,456,337.95	\$ 1,475,898.30	\$ 192,397.10	\$ 76,533.89	

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The Master Agenda Item list was then reviewed.

Administrator Wozmak then provided an update on the progress of the Old Courthouse renovation and said that as of this meeting everything was on target and on budget.

Wozmak then discussed the upcoming New Representative Orientation meeting to take place on Monday November 17th and a discussion concerning content and meeting materials began. Wozmak and Bouchard will coordinate the material and participants for the meeting.

Commissioner Zerba moved to accept the Weekly Manifest and was seconded by Commissioner Rogers. Upon vote the motion passed unanimously.

The minutes of November 5, 2014 were then reviewed and Commissioner Rogers moved to accept the minutes as presented. Commissioner Zerba seconded the motion and upon vote the motion passed unanimously.

The Weekly Calendar was then reviewed and no changes were made.

The Commissioners then discussed the possibility of hosting a breakfast on December 7th for the Delegation members who wish to take part in the Elected Officials and Staff swearing-in ceremonies. A split in swearing in time with the Elected Officials being sworn in at 8:00am and the Staff at 1:00 was considered.

At 10:23AM Pursuant to RSA 91-A (II) (a), (b) and (c), Commissioner Pratt moved to go into non-public session to discuss the dismissal, promotion or compensation of a public employee or the disciplining of such employee, without that employee having requested an open meeting. Commissioner Rogers seconded the motion and upon vote the motion passed unanimously.

As a result of deliberations during non-public session, the Commissioners moved to support the vacation request of B. H. subject to a motion for reconsideration by MNH administration.

At 10:36AM the Commissioners unanimously voted to return to public session.

At 10:38AM the Commissioners adjourned the meeting to conduct the second 2014 semi-annual Department of Corrections inspection as required by RSA 30-B: 12.

Superintendent Van Wickler reviewed provided an overview of the current conditions at the facility and at 10:50AM escorted the Commissioners to an event room for the purpose of conducting interviews with the inmates and staff.

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The first inmate interviewed (D. S.) said that this was their first incarceration and it was a relief to be in the Cheshire County facility instead of being sent to the Valley Street facility. They said that they looked forward to attending the AA meetings at the jail and wanted to take part in the meditation classes that are offered. They said that because of the distance that their family must drive to see them they will be using the remote video visitation system for future family visits.

At 11:03AM inmate W. M. was interviewed and discussed their background which included Driving After Habitual, a felony with a weapon, violation of probation, and having served 5.5 years in prison for car theft. The said that despite their history they were looking forward to attending the Instant Recovery Program, attending one-on-one counselling with the case manager, and hoped to be able to have a Licensed Drug and Alcohol Counsellor (LADAC) work with them. They felt that if they could get the help they wanted they could ‘recover my life” and not be incarcerated in the future. They went on to say that more LADAC staff are needed at the jail and the program needs to open to everyone who wants to attend. They said that they are treated respectfully by the Corrections Officers (C. O.’s) and in turn they (the inmates) respect the C. O.’s.

At 11:19 Corrections Officer Harold met with the Commissioners and she provided an overview of her background and shared her history.

She said that she enjoys working with the inmates overall but some of them needed more anger management classes to help them cope appropriately with the stresses of being in jail and also in life outside of the jail. She said that parenting classes are popular among the female inmates but that many of the male inmates don’t attend because it isn’t “manly” to do so.

She said that the inmates have asked for more bible study classes and the dog program that is already in the jail is popular and should be expanded. She also said that only one or two inmates were in the GED program currently.

When asked by the Commissioners what the biggest complaint among the inmates is, she said that it was the fact that they (the inmates) “don’t do anything”.

In response to other questions concerning training and morale, Harold responded that she enjoys working at the facility and she knows that all the C. O.’s “have her back” and that she consider them like family. She said that there is plenty of training but she would be interested in more self-defense training if it were made available.

At 11:33AM the Commissioners entered the D Block and spoke with inmates in day room.

At 11:47AM the Commissioners visited the Medical Department and met with Brenda Wright of the Medical staff. The Commissioners were told that approximately 158 inmates were in the

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facility that day and about 73 of the inmates were being administered prescription drugs for a variety of ailments.

Wright said that they have three pregnant women inmates and the majority of medical needs over the past six months were due to injuries and cuts.

When asked of the impact of the local Pumpkin Festival on the population Wright said that despite the rioting in downtown Keene the number of bookings was about half of what it was last year.

She responded to a question concerning the age ranges of the inmate and said that the oldest inmate was 75 years old.

At 12:00PM Commissioners Pratt and Zerba left the facility to attend to previously scheduled appointments.

At 12:05PM the Commissioners toured the Booking facility and spoke with Captain Morey. The Commissioners asked a number of questions concerning intake procedures and processing routines.

At 12:17PM the Commissioners entered the Facilities area and discussed the Geo Thermal heating plant and the use of the system to heat and cool the building. The Director of Maintenance answered the Commissioners questions and they discussed the excellent condition of the facility.

At 12:35PM there being no further business to discuss, **Commissioner Rogers moved to adjourn the meeting. The motion seconded by Commissioner Zerba and upon vote the motion passed unanimously.**

Respectfully Submitted,

R. Zerba, Clerk