

MINUTES
Cheshire County Commissioners Meeting
Wednesday, August 26, 2015 09:30am
Maplewood Nursing Home
201 River Road
Westmoreland, NH 03467

PRESENT: Commissioners Stillman Rogers, Charles Weed, and Peter Graves

STAFF: Finance Director Trombly, Superintendent Van Wickler, Maplewood Administrator Kindopp, and Assistant County Administrator (ACA) Bouchard

GUESTS: Westmoreland Selectman Hammond

Chairman Rogers opened the meeting at 9:32AM and Assistant County Administrator Bouchard was recognized for the purpose of presenting the Weekly County Operations report. Bouchard reported the following items:

Bouchard reported that he had met with a local attorney concerning the creation of individual tax card parcels for the County farm property. The attorney will be providing an estimate on the cost of applying for the change to the town.

Bouchard then said that a meeting with NH Gas (Liberty Utilities) was completed to consider the cost of the converting the County Hall building from oil to propane gas. He said that one of the goals of the conversion would be to be able to use the in-ground oil tank at County Hall to feed the emergency generator. He said that the current tank was only 275 gallons and would only run the generator for less than eight (8) hours before needing to be refilled. If a major event occurred it might not be feasible to refill the tank every 8 hours during a prolonged outage. He said that the 9,000 gallons in the underground tank could run the generator non-stop for approximately ten (10) days if necessary.

Bouchard then discussed the repair of a crumbling brick wall in the basement area of the County Hall building and said that the paint that was put on the bricks a number of years ago has trapped moisture in the wall and caused the bricks to slowly disintegrate. A quote of approximately \$2,100 has been received to repair the damage.

Bouchard then discussed the quote received to replace the control systems on the elevators in County Hall and to rebuild the elevator cars. He said that the elevator company stated that parts are getting very difficult to find for the thirty-six (36) year old elevators and the company was recommending an upgrade to newer supported technology. The cost of the upgrade was quoted at just under \$134,000.00. More investigation will be done before a recommendation is made.

Master Agenda Item #270: DOC Review of use of force policies and Employee Survey Summary was then taken up for discussion. The Superintendent reviewed the use of force policies in place at the DOC and discussed the differences between the County's policy and the use of force policies in place in other counties and in the state prison system. Van Wickler also covered how various types of incidents are handled when they occur and covered the use OC spray and Taser's at the DOC. He said that Cheshire County has the lowest number of lawsuits in the state that are filed against County and state DOC

MINUTES
Cheshire County Commissioners Meeting
Wednesday, August 26, 2015 09:30am
Maplewood Nursing Home
201 River Road
Westmoreland, NH 03467

operations.

Van Wickler discussed the recently completed employee survey and said that overall the results were better than expected. He discussed the certification process for Correctional Officers (CO's) and the training programs that in place.

Master Agenda Item #282: Partnership for Success "Higher Ed" Grant Amendment to Carry Forward Prior Year Budget was presented by S. Trombly for the purpose of signing an agreement to amend the Partnership for Success grant budget to carry forward \$88,477.09 in funds from SFY15 to SFY16.

Following a short discussion of the project, Commissioner Weed moved to authorize the Chairman of the Cheshire County Board of Commissioners to sign the documents to amend the Partnership for Success Grant to carry forward \$88,477.09 from SFY2015 to SFY2016. Commissioner Graves seconded the motion and upon vote the motion passed unanimously.

Old Business was then addressed and the resignation of the Assisted Living Administrator was discussed. Director Trombly and Administrator Kindopp related the talks that they have had with various employees, state personnel, and consultants on how to best proceed forward. **Following review of the best way forward, Commissioner Weed moved to authorize Maplewood Administrator Kindopp as the temporary Assisted Living Administrator for a time undetermined. Commissioner Graves seconded the motion and upon vote the motion passed unanimously.**

The award of the Maplewood RFP costing bid to EGA Architects of Newburyport, MA was then discussed and Kindopp will communicate with the firm to arrange a meeting next week to review the work steps necessary to accomplish the six (6) pricing scenario's as outlined by the Maplewood Delegation Sub-Committee.

The Commissioners then discussed the acting County Administrator role that Commissioner Rogers has been involved in since January of this year. Following review and discussion it was decided to formally affirm his role as acting County Administrator as separate from his duties as a Commissioner for the purpose of clarifying to the public his presence and attendance at numerous staff meetings throughout the period and into the immediate future.

Commissioner Graves moved to affirm that the Commissioner Rogers has had a role as Acting County Administrator since approximately January 15th, 2015 and that he will continue in that capacity for the near future and that his role as Acting County Administrator is separate and distinct from his duties, responsibilities, and authority as a member of the Board of Commissioners. Commissioner Weed seconded the motion and upon vote the passed with two (2) Yea's with Commissioner Rogers abstaining.

MINUTES
Cheshire County Commissioners Meeting
Wednesday, August 26, 2015 09:30am
Maplewood Nursing Home
201 River Road
Westmoreland, NH 03467

New Business was then taken-up for discussion. The appointment of a County Representative to the New Hampshire Association of Counties (NHAC) employee recognition and award board was discussed for the upcoming 2015 NHAC Annual Conference. Commissioner Weed expressed interest in representing Cheshire County at the sessions and Commissioner Graves and Rogers agreed. ACA Bouchard will notify the NHAC of Commissioners Weeds selection.

The Commissioner's then reviewed the Weekly Census report.

Commissioner Weed then moved to accept the Weekly Manifest as presented and was seconded by Commissioner Graves. Upon vote the motion passed unanimously.

The minutes of August 19, 2015 were then reviewed and Commissioner Weed moved to accept the minutes as presented. Commissioner Graves seconded the motion and upon vote the motion passed unanimously.

The Commissioners calendar was then reviewed. It was decided that a new working calendar was needed to help coordinate the numerous County and non-County meetings of the Commissioners. Bouchard will construct the calendar and notify the Commissioners when it is ready.

At 12:04pm there being no further business to discuss, Commissioner Weed moved to adjourn the meeting. The motion seconded by Commissioner Graves and upon vote the motion passed unanimously.

Respectfully Submitted,
P. Graves, Clerk