

MINUTES
Cheshire County Commissioners Meeting
Wednesday, April 15, 2015 02:00PM
Maplewood Nursing Home
201 River Road
Westmoreland, NH 03647

PRESENT: Commissioners Stillman Rogers, Chuck Weed, and Peter Graves.

STAFF: Finance Director Trombly, County Attorney McLaughlin, MNH Administrator Kindopp, and Assistant County Administrator (ACA) Bouchard

Chairman Rogers opened the meeting at 02:12PM and ACA Bouchard was recognized for the purpose of providing the Weekly Administrators operational update.

Bouchard reported that he had been notified that the County is to be the recipient of the Primex Risk Management Award for 2015.

Bouchard provided the following information from Primex on the selection of Cheshire County for the 2015 award.

“Every year we recognize a member who shows extraordinary commitment to our pool and to the very concepts that are the basis of pooling – serving the community while keeping everyone involved safe.

Cheshire County has done an outstanding job at keeping their employees safe through everyone’s efforts. I worked with the county for several years and since the beginning it became immediately obvious that safety and managing risk is one of the county’s priorities from the very top to the line personnel. The Joint Loss Management Committee meets regularly and tackles relevant and difficult tasks and has the administrative team’s full support, the individual departments are empowered to manage their risk appropriately and they strive to always be proactive. Primex has also consistently partnered with the county throughout the years by providing safety audits, trainings, assisting the county with benchmarking their losses and working with the administrative team towards the overall goal of safety”.

Following discussion of the award, it was decided that Commissioner Rogers would go to the meeting on May 13th to accept the award on behalf of the County.

Bouchard then discussed the receipt of the milk production letter from Dairy Marketing Services that shows the milk production at the farm from 2002 to 2010. This letter is being sent to all local milk producers in anticipation of a class action suit settlement of milk producers in the Northeast.

Bouchard then reported that the Water Treatment plants new roof has been completed. The project was approved in 2014 and could not be completed until this spring due the extreme winter weather this year.

Bouchard then discussed the request by Interstate Electric through a third party administrator known as the alliantgroup, for the assignment of energy tax credits through the Federal

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Government 179D program for their work at the Department of Corrections. This program enables taxable corporations to offset a predetermined amount of income for their participation in installing and configuring energy efficient interior lighting, HVAC, hot water, or building envelope systems in commercial building such as those installed for the new jail.

Following discussion and review of the documentation, Commissioner Weed moved to authorize the County to sign the documentation that will allow Interstate Electric to participate in the program with no cost to the County. Commissioner Graves seconded the motion and upon vote the motion passed unanimously.

Maplewood Administrator Kindopp was then recognized and discussed the following items:

Kindopp presented for signatures two (2) certificates of appreciation for volunteers that will be presented at the Volunteer Appreciation Dinner scheduled for 5:00PM. The Commissioners signed the certificates.

Kindopp then reviewed meetings that she had with NH Health Care Association members and informed the Commissioners that approximately the sixty (60) individual hearings scheduled with DHHS with the nursing homes throughout the state have been consolidated into one hearing.

She also updated the Commissioners on SB8 and discussed the activities around removing all nursing homes from coming under the new managed care state mandate. She will keep the Commissioners apprised of any changes.

County Attorney McLaughlin was then recognized and presented the County Attorney's Semi-annual report.

County Attorney's Office - Period from 10/1/2014 to 3/31/2015

The County Attorney's Office has had one personnel change this period. Angelika Wilkerson, who previously interned with this office, is now an AmeriCorps volunteer, working with the Victim/ Witness program. Angelika works primarily with victims of misdemeanor domestic violence.

261 felony case files were referred to our office, and a Victim/Witness Coordinator was assigned to all of these cases. We have indicted 118 individuals, on a total of 365 charges. There were 6 cases that proceeded to trial. 108 cases were resolved prior to trial, by plea. 38 felony level cases were resolved as misdemeanors at the Circuit Court level. Our office handled 103 Violations of Probation, and 82 Superior Court Petitions to Annul.

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The Regional Prosecutor Program has had one personnel change this quarter. Mary Orlep, who went out on maternity leave in late December, decided not to return. We are in the process of finding a replacement for this position. 346 misdemeanor case files were referred to the program, and a Victim/Witness Coordinator was assigned to 29 of these cases.

The Domestic Violence Prosecutor reviewed 5 Felony Domestic Violence cases this quarter, and 11 Misdemeanor Domestic Violence Cases. No DV cases went to trial, and no Felony Domestic Violence cases were resolved as Misdemeanors at the Circuit Court level. A Victim Witness Coordinator was assigned to each of these cases.

McLaughlin discussed the possible impact of the Felony fast track program being considered for Superior Court and the impact on staffing for the County Attorney, Regional Prosecutors, and Victim Witness programs.

At 2:51PM Pursuant to RSA 91-A (II) (a), (b) and (c), Commissioner Weed moved to go into non-public session to discuss the dismissal, promotion or compensation of a public employee or the disciplining of such employee, without that employee having requested an open meeting. Commissioner Graves seconded the motion. Upon vote the motion to enter non-public session was approved unanimously.

As a result of the deliberations in nonpublic session a vote to hire B. M. at an hourly rate of \$28.93 per hour as an Assistant County Attorney was approved unanimously based on B. M.'s experience, training, and education.

At 2:58PM The Commissioners unanimously voted to return to public session.

At 2:59PM Pursuant to RSA 91-A (II) (a), (b) and (c), Commissioner Weed moved to go into non-public session to discuss a matter, which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, Commissioner Graves seconded the motion. Upon vote the motion to enter non-public session was approved unanimously.

As a result of the deliberations in nonpublic session the Commissioners voted to unanimously to reclassify the position of County Administrator from Grade 11 to Grade 10 and strongly recommended a wage and salary study be completed to ensue County employee wage scale classifications are appropriate and accurate.

At 3:21PM The Commissioners unanimously voted to return to public session.

Finance Director Trombly was then recognized and presented the following Tax Anticipated Note (TAN) note bidding results for a \$16M note to terminate on December 31, 2015:

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Cheshire County, New Hampshire
Dated April 21, 2015
\$16,000,000 Tax Anticipation Notes

Sale Date	Dated Date	Due Date
4/14/2015	4/21/2015	12/30/2015

BIDDER	AMOUNT	COUPON	PREMIUM	INTEREST	NIC %
Net Jeffries LLC	16,000,000	1.00	82,240.00	110,666.67	0.256867%
J.P. Morgan Securities LLC	16,000,000	1.00	80,000.00	110,666.67	0.277108%
TD Securities	16,000,000	1.50	130,400.00	166,000.00	0.321687%
TD Bank	16,000,000	0.35	0.00	38,733.33	0.350000%
Eastern Bank Capital Markets	10,000,000	1.00	39,300.00	69,166.67	0.431807%
Piper Jaffray & Company	16,000,000	1.50	116,480.00	166,000.00	0.447470%
Eastern Bank Capital Markets	6,000,000	1.00	22,080.00	41,500.00	0.467952%
Oppenheimer & Co.	16,000,000	1.00	47,080.00	112,444.44	0.574578%
Morgan Stanley & Co, LLC	16,000,000	2.00	125,280.00	224,888.89	0.867952%

AWARD					
<u>Jeffries LLC</u>	\$16,000,000	1.00	82,240.00	110,666.67	0.256867%

Trombly said that Jeffries LLC was chosen for the TAN based on their .256867% bid. NIC% (Net Interest Costs) to be paid on the \$16M note will be \$28,426.67 and interest earned from the bank where the money will be held is anticipated to be approximately \$10,000.00. In comparison, 2014 saw borrowing of a total of \$14.8M and interest paid was \$28,586.

Director Trombly then discussed the phone call held earlier in the afternoon concerning Group II retirements for County personnel. She discussed the possible changes to RSA 100-A which would eliminate the New Hampshire Association of County's as the certifying authority of Correctional Officers and move to make the Commissioners of each County the certifying entity. She discussed the language being considered and the process that would need to be undertaken to change the law.

The Weekly census was then reviewed.

The minutes of April 8, 2015 were then reviewed and Commissioner Weed moved to accept the minutes as presented. Commissioner Graves seconded the motion and upon vote the motion passed unanimously.

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The Commissioners then reviewed the Commissioners Calendar.

Commissioner Weed then moved to accept the Weekly Manifest as presented and was seconded by Commissioner Graves. Upon vote the motion unanimously.

At 4:05PM there being no further business to discuss, **Commissioner Graves moved to adjourn the meeting. The motion seconded by Commissioner Weed and upon vote the motion passed unanimously.**

Respectfully Submitted,
P. Graves, Clerk