

MINUTES
Cheshire County Commissioners Meeting
Wednesday May 10, 2017 09:30AM
Department of Corrections
825 Marlboro Road
Keene, NH 03431

PRESENT: Commissioners Peter Graves, and Joseph Cartwright, and Commissioner Weed
STAFF: Finance Director Trombly, Behavioral Health Director Potter, and Assistant County Administrator (ACA) Bouchard.
GUESTS: A member of the public

At 9:30AM the meeting opened and Chairman Graves recognized Michael Potter who reviewed the revised Behavioral Health Recidivism study. Potter said that he relies on the Department of Corrections for his data. A discussion of the X-Jail program data access problems was discussed and it was learned that it was necessary for Potter to review 233 pages of data to extract the data that is needed.

A discussion of the lack of transitional housing facilities in the State for use by treatment providers was covered. A further exploration of the issues around addiction and options for treatments was covered.

Master Agenda Item #489: Tax Anticipated Note (TAN) Sale bids

Action Expected: To receive as informational a status update from the Director of Finance.

(Tax anticipation notes are notes issued by the County to finance current operations before tax revenues are received. When the County collects the taxes, the proceeds are then used to retire debt).

Trombly discussed the recent Tax Anticipated Note (TAN) bid process for \$16M was concluded last week with the County Treasurer and Trombly said that JP Morgan was the winning bidder.

Cheshire County, New Hampshire					
Dated May 18, 2017					
\$16,000,000 Tax Anticipation Notes					
Sale Date		Dated Date		Due Date	
5/8/2017		5/18/2017		12/29/2017	
BIDDER	AMOUNT	COUPON	PREMIUM	INTEREST	NIC %
J.P Morgan	16,000,000	2.00	95,360.00	101,084.44	1.029140%
Jefferies	16,000,000	1.75	61,280.00	110,608.89	1.126109%
Piper Jaffrey	10,049,400	2.00	49,400.00	73,984.30	1.199250%
TD Securities	16,000,000	2.50	117,120.00	128,435.56	1.307602%
Oppenheimer	16,000,000	2.25	97,920.00	123,080.00	1.253077%
Eastern Bank	5,000,000	1.20	184.17	36,649.16	1.194000%
AWARD					
J.P Morgan	16,000,000	2.00	95,360.00	101,084.44	1.029140%

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Master Agenda Item #490: New Hire Review - S. Trombly

Action Expected: To receive information from the Director of Finance on a new employee hired above the base rate.

Trombly discussed the hire of M. C. as an LPN at the Department of Corrections for \$20.64 per hour based on experience, training, and education. The Commissioners reviewed the documentation and discussed that the recently enacted change of allowing department managers to hire above the step one rate and then report the hire to the Commissioners for final review seems to be working well.

ACA Bouchard the provided the Weekly Operations report:

Bouchard said that the City of Keene's next Delegation meeting is scheduled for some time in July and will once again be held in the Delegation room at 12 Court Street. A meeting will be held with the City and the County Administrator in the next few weeks to discuss an agenda.

Bouchard then said that a meeting on June 6th will be held with Senator Kahn to review and discuss a Bill that he wishes to introduce that will mandate that all County's in the State adhere to yearly independent audits.

Bouchard discussed a meeting being sponsored by Cheshire Medical Center on "The Relationship between Income and Health". The topics to be covered are minimum wage, living wage, and what actions might help to advance both health and economic vitality in our region. The conversation will explore how income affects the wellbeing of our community. Bouchard encouraged the Commissioners to attend if their schedules allow.

Bouchard then reminded the Commissioners of the Employee Appreciation event to held next week at Maplewood in conjunction with National Nurses Recognition Week. One of the Commissioners will be present at each of the three meal servings at 12:00PM, 5:00PM, and 12:AM on the 17th to meet with and recognize the employees for their work.

A discussion of Public Hearing meeting on Monday May 8, 2017 began and Commissioner Graves recapped the meeting for Commissioner Weed who was out of state last week. He said that overall the meeting went well and that he hoped that all of the Delegation members would be in attendance for the vote on May 22nd.

Trombly then presented the MS-46 for the State Department of Revenue Administration to be signed. *(The MS-46 is used by County commissioners to prepare the county budget for delivery to each member of the county convention who will be in office on the date of the appropriation vote and to the chairman of the board of selectmen or mayor for each city/town within the county, and to the Secretary of State as required by RSA 24:21-a.*

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The completed form must be submitted to the Department of Revenue Administration by September 1 per RSA 21-J:34 XI). The Commissioners reviewed and signed the form.

Old Business: Commissioner Cartwright discussed the 2016 Audit report and asked about the apparent increase in cost for the Maplewood nursing home for 2016 as compared to the previous year and other questions about the recently completed report. Finance Director Trombly will review the questions and respond to Commissioner Cartwright after researching the issues raised.

The Commissioners calendar was then reviewed.

The Commissioners then reviewed the weekly Census.

The Weekly Manifest was then reviewed and Commissioner Cartwright moved to accept the Manifest as presented and was seconded by Commissioner Weed. Upon vote the motion passed unanimously.

The minutes of May 3, 2017 were then reviewed and Commissioner Cartwright moved to accept the minutes as presented and was seconded by Commissioner Weed. Upon vote the motion passed unanimously.

At 11:04AM there being no further business to discuss, Commissioner Cartwright moved to adjourn the meeting. The motion to adjourn was then seconded by Commissioner Weed and upon vote the motion passed unanimously.

Respectfully Submitted,
C. Weed