**COMMISSIONERS MEETING**

**Minutes**

Wednesday, February 28, 2024

This meeting will be conducted in person and electronically (via Zoom) at

Cheshire County Hall

12 Court Street, Delegation Hall Keene, NH 03431

**Zoom Call-in Number: +1 646 558 8656**

**Meeting ID: 409 748 8803**

**Pin #: 6031233**

**Start Time 09:30 AM**

**Present:** Commissioners Jack Wozmak, Robert Englund, and Terry Clark

**Staff:** County Administrator Coates, Human Resources Director May, Finance Director Trombly, Superintendent Iosue, Safety Director Perrin, Senior Public Safety Consultant Bliss, and Director of Executive Services/Communications Bernstein

**Guest(s**): Radically Rural Director Julianna Dodson

**Public Comments**

Upon recognition from the Chair, a Public Comment on topics of interest may be made, at most three (3) minutes in length.

1. **Elected Officials & Department Head Updates**

To receive, as informational, departmental updates requiring Commissioner review, participation, approval, and impactful departmental and operational issues.

-Superintendent Iosue made the Commissioners aware that they are considering a partnership with the FBI and the U.S Marshalls to transport inmates. This would be a revenue source, but would put strain on staffing.

Iosue said he would send more materials to the Commissioners and follow up in the near future.

-Safety Director Perrin gave the following updates to the Commissioners. Perrin said he reviewed all incidents and injuries that occurred in his area of work in 2023, noting that out of 118 incidents, 19 resulted in compensation claims.

He emphasized the importance of proper reporting and discussed the common injuries. He also discussed life safety measures, including regular fire drills and a successful fire extinguisher training session. He mentioned ongoing processes such as mask fittings and the collection of unused chemicals for removal once the budget passes.

1. **Scheduled Items**

Master Agenda Item #1157: 2024 Radically Rural Presentation – J. Dodson

**Action Expected: To receive a report on the planning and funding of the 2024 Radically Rural Conference.**

**-**Julianna Dodson, Executive Director of Radially Rural gave the following presentation available [HERE](https://www.canva.com/design/DAF9_5whWwU/LOxGPu0dDAHqKA7RbIV5Og/edit).

The Commissioners stated they would consider all they have seen today, and will consider additional funding for Radically Rural in the coming weeks.

Dodson thanked the Commissioners for the generous funding for the past two years, and thanked them for their time.

1. **County Administrator**

Weekly Operations Report - The County Administrator will update the Commissioners on activities that have taken place since the previous meeting.

-County Administrator Coates red a letter from 100 Nights Homeless Shelter requesting funding.

-Coates said himself and Bernstein would be meeting with the City of Keene’s fleet manager to gather more information.

1. **Old Business**
2. **New Business**
3. **Consent Agenda Items:**

Vote to accept the Weekly Manifests and Minutes of February 14, 2024.

**Commissioner Englund made a motion to accept the manifests and minutes of February 14, and Commissioner Clark seconded. Upon a roll call vote the motion passed unanimously.**

1. **Calendar**

Action Expected: To accept the calendar as informational and to make necessary changes/additions.

1. **General Discussion for Commissioners**
2. **Nonpublic Sessions:**

A nonpublic session pursuant to RSA 91-A:3, II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her,* ***unless*** *the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted*.

* + D Iosue & K. May.

A nonpublic session pursuant to RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person other than a member of this board unless such person requests an open meeting.*

* + D. Bliss.

**At 10:07AM Commissioner Wozmak made a motion to enter a non-public session pursuant to both RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her. As well as pursuant to RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person other than a member of this board unless such person requests an open meeting.**

**Commissioner Clark seconded. Upon a roll call vote the motion passed unanimously.**

**At 11:13AM the Commissioners voted to exit the non-public.**

**As a result of the non-public no decisions were made and no votes were taken.**

1. **Adjournment**

**At 12:30 PM, Commissioner Englund moved to adjourn the meeting, which Commissioner Clark seconded. Upon roll call vote, the motion passed unanimously.**

Minutes recorded by:

D. Bernstein

Director Executive Services & Communications

Reviewed by:

T. Clark Clerk, Board of Commissioners