

MINUTES
Cheshire County Commissioners Meeting
Wednesday August 16, 2017 09:30AM
County Hall Building
Commissioners Conference Room
12 Court Street
Keene, NH 03431

PRESENT: Commissioners Peter Graves, and Joseph Cartwright, and Commissioner Weed
STAFF: Administrator Coates, Sheriff Rivera, Maplewood Facilities Director Harrison, and Assistant County Administrator (ACA) Bouchard.
GUESTS: Ellen Avery, Regional Mobility Manager and CVTC Executive Director
 J. B. Mack Principal Planner, Southwest Regional Planning Commission
 Liz Chapman Executive Director, Keene Housing Kids Collaborative

At 9:30AM the meeting opened and the Chair recognized Bruce Harrison who discussed a request to replace the Maplewood Washington Machines that need to be replaced and Harrison presented the following overview:

PROJECT	COMPANY	COMPANY	
Replace 4 Washing Machines	Daniels Equipment Company	Yankee Equipment Systems	Daniels Vs Yankee
Budget Allocation	Bid Amount	Bid Amount	
\$100,000	\$75,656	\$87,300	-\$11,644
Walk Through	Yes	No - not required	
Start / Del. Date	4-5 wks. from signed contract	8 wks. from signed contract	
Warranty	90 days' labor, 3 years on parts, 5 years on major parts	1 year labor, 3 years on most parts, 5 years on bearings	
Bid form complete?	Yes	Yes	
Duplicate Form?	Yes	Yes	
List of projects / Ref?	Yes	No	
Detailed scope of work	Yes	No	
Specifications met?	Yes	Yes	
Within budget?	Yes	Yes	

Following discussions and review of the bids, Commissioner Cartwright moved to authorize the purchase of the washing machines from Daniels Equipment Company of Auburn, NH for the total purchase amount of \$75,656.00 and was seconded by Commissioner Weed. Upon vote the motion passed unanimously.

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Harrison then asked to replace an aged home grade washer that is used for resident intake and other delicate laundry needs. He said that this washer also needs to be replaced and can be paid from the remaining funds allocated from the industrial washing machine replacement allocation.

Following discussion and questions from the Commissioners, Commissioner Cartwright moved to authorize the purchase of a new washing machine for individual resident support needs for \$5,000.00 or less and was seconded by Commissioner Weed. Upon vote the motion passed unanimously.

Coates was then recognized and introduced Ellen Avery, Regional Mobility Manager and CVTC Executive Director, JB Mack Principal Planner, Southwest Regional Planning Commission, and Liz Chapman Executive Director, Keene Housing Kids Collaborative, who presented information on the Monadnock Regional Coordinating Council for Community Transportation. (MRCC)

Avery reviewed the elements of the program and the participants in the consortium and spoke to the need and structure of the organization.

J. B. Mack then discussed the regional coordinating councils across the state and spoke to funding sources for each of the districts. He reviewed how data is collected and said that a great deal of information has been collected on transportation needs over the past ten (10) years.

The number of volunteer hours is currently over 5,000 hrs. It was discussed that the NH Department of Transportation (DOT) values reimbursement at \$15.00 for volunteer hours and mileage is reimbursed at 0.41 to the volunteers.

An extended review and discussion of the number of rides and the use of the services by the individual towns was reviewed as well as how the various organization interact with each other and the operational aspects of program(s).

The Commissioners than thanked the group for their presentation and Sheriff Rivera was recognized and discussed **Master Agenda Item# 517: JAG FFY17 Grant Application**. He said that this grant is a continuation of the grant from years past and said that he City of Keene and the County share the grant and take turns being the administrator of the funds. He said that this year is the County's turn to be the grant administrator. He asked the Commissioners to approve submission of the application of the Edward Byrne Memorial Justice Assistance Grant (JAG) grant for \$14,485.00, which the County will use 50% of the funds to purchase mobile data terminals connectivity continuation and smartphone/data package continuation and to approve entering into an MOU with the City of Keene to share 50% of the funds (\$7,242) so they may purchase smartphone/data package continuation; and finally to begin the 30-day governing body review in which the public may comment on the acceptance of these funds as required by federal law.

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Following discussion, Commissioner Weed moved to approval the MOU with the City of Keene and to additionally approve the use of the grant funds for the continued payment of the Mobile Data Terminals with the County portion of the grant. Commissioner Cartwright seconded the motion and upon vote the motion passed unanimously.

Coates was then recognized to present the Weekly Operations report.

He said that on August 23rd a meeting with the Governor and Executive Council will be held in Keene and the Commissioners have been invited to attend the meeting at Keene State College from 8:00am to 12:30pm.

Following discussion, the Commissioners agreed to move the weekly Commissioners Meeting to 1:00pm on the 23rd with the meeting to be held at Maplewood nursing home.

The proposed Smoking Policy for the Keene Campus was then reviewed by the Commissioners and Coates said that it is the goal to have a policy in place by September 1st.

Coates then discussed the daily stipend that the County receives for federal inmates and it was learned that the Department of Corrections in Cheshire County is the highest compensated facility in the State because of the quality of the facility.

Coates then discussed the sale of the old farm generator for \$2,000.00 to one of the farm lessees.

Coates updated the Commissioners on a Managed Care meeting he attended last week and discussed the proposed reimbursement rate including the State Bed Tax and Pro-Share funds. He said that anything reimbursement under \$270.00 a day per resident in the daily rate from the State will result in further burdens being placed on the taxpayers. Further details will be provided in the coming weeks.

Coates said that the next Maplewood reconstruction meeting will be tomorrow at 2:00pm.

Coates then said that South West Community Services (SWCS) will be meeting with Coates to discuss the Second Chance project that is adjunct to the Department of Corrections.

Bouchard spoke to the installation of the Eversource transformer, security lights, and automatic control gate at the Latchis parking lot. He also said that Load Loggers have been installed at the Water Treatment and Waste Water Treatment plants to determine the actual power usage at the sites. The purpose is to be able to design the proper configuration of the power supply equipment to service the site(s) once the old jail building is demolished.

Coates then discussed the efforts underway to bring facilitation to various needs of County organizations and problem issues including volunteer fire and ambulance staffing.

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An extended discussion of the ways that the County could participate in helping to solve some of the issues being experienced by the various towns and the City of Keene were covered. The Commissioners agreed that it was an appropriate role for the County to be able to host community / municipal collaborative meetings at County Hall as well as being an active participant as a meeting facilitator when requested.

The Commissioners then reviewed the weekly Census and reviewed the budget status for federal inmates and the electronic monitoring program.

The Weekly Manifest was then reviewed and Commissioner Cartwright moved to accept the Manifest as presented and was seconded by Commissioner Weed. Upon vote the motion passed unanimously.

The minutes of August 9, 2017 were then reviewed and Commissioner Cartwright moved to accept the minutes as amended and was seconded by Commissioner Graves. Upon vote the motion passed unanimously.

The Commissioners calendar was then reviewed.

At 11:28AM there being no further business to discuss, Commissioner Cartwright moved to adjourn the meeting. The motion to adjourn was then seconded by Commissioner Weed and upon vote the motion passed unanimously.

Respectfully Submitted,
C. Weed