

MINUTES
Cheshire County Commissioners Meeting
Wednesday December 21, 2016 09:30AM
County Hall Building
Commissioners Conference Room
12 Court Street
Keene, NH 03431

PRESENT: Commissioners Stillman Rogers, Charles Weed, and Peter Graves

STAFF: Finance Director Trombly, Maplewood Administrator Kindopp, Grants Manager Bansley, and Assistant County Administrator (ACA) Bouchard.

Guests: Commissioner Elect, Cartwright

At 9:39AM Chairman Rogers opened the meeting and recognized Sheriff Rivera. Rivera said that he wanted to thank Chairman Rogers for his service to the County, for his assistance in helping Rivera over the past four (4) years though his mentoring and example. He also thanked him for his help in getting the Dispatch Center moved from the basement to the first floor.

Rogers thanked Rivera for his kind words and said that he was very pleased to be able to help in getting the dispatch moved from the basement and said that Rivera was a major part of getting the center relocated and up and running.

Commissioner Weed asks about the staff being happy in the new center and Rivera said that morale has increased greatly and that the staff is very happy in their new environment.

Master Agenda Item #449: Capital Rollovers. Director Trombly explains the items on the 2016 - 2017 Budget rollover list. The rollover list is as follows;

Cheshire County Budget 2016 Rollovers Presented 12/21/16			
Bldg/Dept	Project Description	Rollover Amnt	Account #
Admin Bldg	Roof Replacement	\$ 45,000.00	4900.89.20
Sheriff Department	1 Ballistic Vest	\$ 1,000.00	4900.89.15
Sheriff Dispatch	Equipment for 2 Consoles	\$ 36,236.99	4900.97.93
Sheriff Dispatch	Communications Center Construction	\$ 29,080.76	4900.97.93
IT	Next Generation PBX Phone System Development	\$ 45,000.00	4900.97.34
MNH	Replace Carpet in 3 Manager's Offices	\$ 1,750.00	4900.89.11
MNH	Replace Kitchen Loading Door	\$ 4,750.00	4900.89.11
MNH	Replace 3rd Floor Day Room Door	\$ 3,500.00	4900.89.11
MNH	Replace Shade House Roof	\$ 9,500.00	4900.89.11
Assisted Living	2nd Floor Dining Carpet Replace with Tile	\$ 1,500.00	4900.89.50
	Total	\$ 177,317.75	

Commissioner Weed moved to authorize the rollover of funds from the 2016 to the 2017 budget and is seconded by Commissioners Graves. Upon vote the motion passed unanimously.

Master Agenda Item #550: Reality Check / Drug Free Communities Grant Fiscal Sponsorship Amendment. Grants Manager Bansley presented a suggested change to the agreement with the Reality Check grant as the number of donations has greatly increased to the point that the bookkeeping functions for the grants department has grown to be extremely burdensome. Following discussion, it was decided to amend the

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document to reflect further oversight requirements with the Grantees. Bansley then stepped out of the meeting to make the changes to the documents.

Assistant County Administrator Bouchard reported out that the County insurance company has decided to cover the claim submitted for the failure of the Multi-stack compressor unit at the Department of Corrections. A check for the full replacement costs minus a \$1,000.00 deductible, will be received next week.

A discussion of the budgeted item rollover process began and Kindopp and Trombly covered why many capital acquisitions occur later in the calendar year, including a number of purchases in the November and December time frames. One of the major reasons for late year purchases is to be able to negotiate the best prices for items that are often on sale at year end as company's close their sales books for their fiscal periods.

An extended discussion of seeking out students who are interested in healthcare careers and could be actively recruited began. A discussion around training programs and attracting students to colleges to be trained in LNA and nursing areas was covered. A further discussion around collaboration and cooperation with other local facilities in the community was reviewed.

Grants Manager Bansley then re-joined the meeting and Commissioner Weed moved to adopt the amended grants document and is seconded by Commissioner Graves. Upon vote the motion passed unanimously.

At 10:42AM Pursuant to RSA 91-A (II) (a), (b) and (c), Commissioner Rogers moved to go into non-public session and was seconded by Commissioner Weed, and agreed to by Commissioner Graves to discuss the dismissal, promotion or compensation of a public employee or the disciplining of such employee, without that employee having requested an open meeting. Upon vote the motion passed unanimously.

As a result of discussions in non-public session a decision to grant J. D. a two (2) week leave of absence was made by Commissioner Weed and seconded by Commissioner Graves. Upon vote the vote was unanimously.

At 10:45AM the Commissioners voted unanimously to return to public session.

At 10:46AM Pursuant to RSA 91-A (II) (a), (b) and (c), Commissioner Rogers moved to enter a non-public session to discuss a matter, which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, without that person having requested an open meeting. Commissioner Graves seconded the motion and upon vote the motion passed unanimously.

As a result of discussions in non-public session no vote was taken.

At 11:19AM the Commissioners voted unanimously to return to public session.

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The Weekly Manifest was then reviewed and Commissioner Weed moved to accept the Manifest as presented and was seconded by Commissioner Graves. Upon vote the motion passed unanimously.

The minutes of December 21, 2016 were then reviewed and Commissioner Weed moved to accept the minutes as amended and was seconded by Commissioner Cartwright. Upon vote the motion passed unanimously.

The Commissioners calendar was reviewed.

Director Trombly discussed a response to a letter from a constituent and the response letter that was sent answering their inquiries concerning the 2017 budget.

At 11:59AM there being no further business to discuss, Commissioner Weed moved to adjourn the meeting the motion was then seconded by Commissioner Cartwright. Upon vote the motion passed unanimously.

Respectfully Submitted,

C. Weed, Clerk