

MINUTES
Cheshire County Commissioners Meeting
Wednesday June 1, 2016 9:30AM
County Hall Building
Commissioners Conference Room
12 Court Street
Keene, NH

PRESENT: Commissioners Stillman Rogers, Charles Weed, and Peter Graves

STAFF: County Administrator Coates, Finance Director Trombly, County Attorney McLaughlin, HR Director Hurley, Maplewood Facilities Manager Harrison, and Assistant County Administrator (ACA) Bouchard

At 9:30AM Chairman Rogers opened the meeting and recognized County Administrator Coates who asked that County Attorney McLaughlin introduce two (2) of the Assistant County Attorney's, Benjamin Maki and Eleanor Moran, both of whom were in attendance to be sworn-into office this morning by ACA Bouchard who is also a New Hampshire Justice of the Peace.

Following introductions by McLaughlin, Bouchard then proceed to administer the oaths of allegiance and oath of office. The Commissioners congratulated Maki and Moran and welcomed them to the County staff.

Coates then discussed the following items:

He said that a reception is being planned to honor Dr. Shapiro and his wife upon his retirement from the staff at the Maplewood Nursing Home on June 30th. He invited the Commissioners to attend.

He then related an email he had received from Maplewood Administrator Kindopp concerning an incident involving the lack of air conditioning at Maplewood and the impact that it had on a resident. An extended discussion began about the state of the electrical system at Maplewood and Facilities Manager Harrison said that the because of the lack of sufficient capacity of the system only three (3) rooms per side on each floor in the facility can be have an air conditioner running concurrently due to the lack of electrical breaker capacity.

Coates then discussed the meeting held in the Westmoreland town hall that was hosted by Representative Paul Berch. He reviewed some of the cost items that have been identified outside of the building reconstruction itself. The list includes items such as the rebuilding of the bridge on River Road, the replacement of the stand-by generator, the upgrade or replacement of the facilities boilers, etc.

Coates then reviewed the dates for the upcoming public hearings on the Maplewood Sub-Committee options for the future of the nursing home and said the following dates and locations have been set for the hearings;

Sullivan - Sullivan Town Hall, June 8th, 2016
Westmoreland - Westmoreland School, June 15th, 2016
Winchester - Winchester Town Hall, June 20th, 2016
Keene - County Hall Building, June 22nd, 2016
Jaffrey - Jaffrey Town Hall, June 27th, 2016

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The budget letter sent out to the department heads each year was then discussed in preparation of the beginning of the 2017 budget planning cycle. The budget letter from 2016 was reviewed and a new draft of the letter for 2017 will completed in the coming weeks.

Coates related a meeting he held with area agencies for the purpose of being able to provide services to elderly homeowners to stay in their homes when they become ill or incapacitated. He said that by receiving assistance in making the homes handicapped accessible and other adaptive services that might be needed people can stay in their home longer. He said that grant is being researched and a possible coordinating entity for the proposed program might be Service Link. He said that a lot of ground work still needs to be covered and much more discussion needs to take place before a program could be instituted.

Master Agenda Item #390: Medical Records Room Refurbishment - A/C Bids - B. Harrison was then taken-up for discussion and Bruce Harrison was recognized to present his findings.

PROJECT	COMPANY	COMPANY	COMPANY	COMPANY	COMPANY	COMPANY
Medical Records AC Replacement	E.E.Houghton	Honeywell	Keating Plumbing & Heating	ARC Mechanical		
BUDGET \$	BID AMOUNT	BID AMOUNT	BID AMOUNT	BID AMOUNT	BID AMOUNT	BID AMOUNT
\$7,800	\$7,800	\$6,620	\$10,841	\$6,470		
Walk Through	Yes	Yes	Yes	Yes		
Met all criteria?	Yes	Yes	No	Yes		
Bid complete?	No	No	No	Yes		
Specifications met?	Yes	Yes	?	Yes		
Detailed scope of work	No	No	No	Yes		
Within budget?	Yes	Yes	No	Yes		

Harrison discussed the bids received and reviewed the chart results. He said that based on his review, discussion with the bidders, and the final bids submitted, he recommended purchasing the equipment from ARC Mechanical in Chesterfield, NH. **Commissioner Graves then moved to authorize the purchase of the Medical Records air conditioning equipment from ARC Mechanical in Chesterfield NH for the bid amount of \$6,470.00. Commissioner Weed seconded the motion and upon vote the motion passed unanimously.**

Coates then discussed a new personnel hearing procedures and reviewed the draft procedures. The Commissioners discussed a more formal approach to the hearing process to be able to give the employee's and Commissioners a more structured approach to personnel hearing matters. The policy proposed procedures were reviewed and revised and adopted. They will be added to the new employee handbook being prepared by Human Resources.

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The Commissioners then discussed a personnel matter and Commissioner Graves moved to terminate the pay of an employee that was previously placed on suspension with pay based on the completion of an investigation of an incident involving the employee. The investigation having been completed, and in conjunction with current County personnel and Human Resources practices and policies, the suspension of pay is the next step in the process, pursuant to the provisions of RSA 28, 10-a, IV. An extended discussion took place and HR Director Hurley was asked clarifying questions in this particular matter. Following discussion Commissioner Weed seconded the motion and upon vote the motion passed unanimously.

The Commissioners discussed moving next week's Commissioners meeting from the Department of Corrections to 12 Court Street to facilitate a personnel hearing. Following discussion it was decided to move the meeting and Bouchard will notify all parties of the change and post the required notices.

The Weekly Census report was then reviewed.

The Weekly Manifest was then reviewed and Commissioner Graves moved to accept the Manifest as presented and was seconded by Commissioner Weed. Upon vote the motion passed unanimously.

The minutes of May 25, 2016 were then reviewed and Commissioner Weed moved to accept the minutes as amended, and was seconded by Commissioner Graves. Upon vote the motion passed unanimously.

The Commissioners Calendar was then reviewed.

The Commissioners then discussed a letter that was received from Kinder Morgan announcing the withdrawal of their request for the Northeast Energy Direct Project from consideration at the Federal Energy Regulatory Commission.

Commissioner Rogers read the letter and asked that the contents be placed into the minutes for the public who may not have received notice from Kinder Morgan. He said that it is still imperative that the County municipalities work together on local regulations and rulemaking to ensure that any future initiatives by Kinder Morgan or other companies can be regulated at least partially on the local community level to prevent financial and ecologically damage to the towns and taxpayers of the County. He went on to say that the State must also be engaged in any future projects early on and that all elected representatives on the federal, state, and local levels must be prepared to act in unison to protect the communities that may be affected by any future projects.

Commissioner Rogers then read the following letter into the minutes;

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May 23, 2016

Chairman Sillman Rogers
12 Court Street
Keene, NH, 03431

RE: Tennessee Gas Pipeline Company, L.L.C., Docket No. CP16-21-000
Northeast Energy Direct Project

Honorable Sillman Rogers:

On behalf of Tennessee Gas Pipeline Company, L.L.C. ("Tennessee") as it relates to its Northeast Energy Direct Project ("Project"), this correspondence serves as notice of Tennessee's withdrawal of the certificate application for the Project. On November 20, 2015, Tennessee filed its application for a certificate of public convenience and necessity for the Project with the Federal Energy Regulatory Commission ("FERC") in Docket No. CP16-21-000.

On April 22, 2016, Tennessee submitted a letter to the Commission requesting that the Commission not take any further action in processing the certificate application, pending Tennessee submitting a status report to the Commission no later than May 26, 2016. The April 22, 2016 letter was filed following Kinder Morgan, Inc., Tennessee's parent company, announcing on April 20, 2016 that the company would suspend further work and expenditures on the Project, as a result of inadequate capacity commitments from prospective customers and a determination that the Project is uneconomic.

Tennessee, on May 23, 2016, filed a notice of withdrawal of the Project certificate application with the Commission. As you were identified as a government official representing constituents residing in the Project area, Tennessee is providing this notification letter to you. Tennessee has also sent notification letters of the certificate application withdrawal to affected landowners and regulatory agencies.

Thank you very much for your interest in this Project. Should you have any questions or concerns regarding the notice of withdrawal of certificate application filed with the Commission or this notification letter, please contact Mr. David Conover at either dave_conover@kindermorgan.com or via telephone at (713) 369-9407.

Sincerely,

A handwritten signature in blue ink that reads "Kimberly Watson".

Kimberly S. Watson
President
Kinder Morgan East Region Natural Gas Pipelines

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At 11:20AM Pursuant to RSA 91-A (II) (a), (b) and (c), Commissioner Graves moved to go into non-public session to discuss a matter, which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, without that person having requested an open meeting and Commissioner Weed seconded the motion. Upon vote the motion passed unanimously.

As a result of the deliberations in nonpublic session no decisions were made and no vote taken.

At 1:15PM the Commissioner voted unanimously to return to public session. The Commissioners then reviewed the weekly Census.

At 11:02AM there being no further business to discuss, Commissioner Graves moved to adjourn the meeting. The motion seconded by Commissioner Rogers and upon vote the motion passed with unanimously.

Respectfully Submitted,

P. Graves, Clerk