

**MINUTES**  
**Cheshire County Commissioners Meeting**  
**Tuesday, November 25, 2015 09:30AM**  
**Maplewood Nursing Home**  
**201 River Road**  
**Westmoreland, NH 03467**

**PRESENT:** Commissioners Stillman Rogers and Peter Graves (Commissioner Weed absent with notice)

**STAFF:** Finance Director Trombly, HR Manager Hurley, County Administrator Coates, and Assistant County Administrator (ACA) Bouchard

**GUESTS:** Westmoreland Selectman J. Hammond, and a member of the public.

Chairman Rogers opened the meeting at 09:30AM and recognized Administrator Coates who provided the Weekly County Operations report.

Coates discussed a request to create a letter of intent for the law firm of Sheehan, Phinney, Bass, and Green to potentially engage their services if needed to assist with the case law in area of employment issues. Following a short discussion it was recommended that the discussion be completed in a non-public session as it dealt with specific individuals who were not present.

**At 9:35AM Pursuant to RSA 91-A (II) (a), (b) and (c), Commissioner Rogers moved to go into non-public session to discuss a matter, which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, without that person having requested an open meeting. Commissioner Graves seconded the motion and upon vote the motion passed with two (2) Yea's.**

**As a result of discussions in non-public session, no decision were made and no vote was taken.**

**At 9:37AM the Commissioners voted to return to public session.**

**Following a further discussion, Commissioner Graves moved to approve the letter of intent to work with the law firm of Sheehan, Phinney, Bass, and Green of Manchester on employment law issues on an as needed basis. Commissioner Rogers seconded the motion and upon vote the motion passed with two (2) Yea's.**

Coates then informed the Commissioners that the Department of Corrections transport bus was involved in a minor accident that broke off one of the rearview mirrors on the bus. The damage estimate is expected to be below the insurance deductible.

Coates then said that employees were planning to decorate their work spaces for the upcoming holidays and that a number of employees have already expressed interest in participating.

Coates then discussed his plan to have photographs taken of the Commissioners and possibly of the delegation that will be displayed outside of the Commissioners Conference room so that members of the public know who the Commissioners are and what towns they represent.

Coates then discussed a request from Keene Housing for the County to act as the Community Development Block Grant (CDGB) fiscal agent for a project to rehabilitate low income housing in Swanzey.

**MINUTES**  
**Cheshire County Commissioners Meeting**  
**Tuesday, November 25, 2015 09:30AM**  
**Maplewood Nursing Home**  
**201 River Road**  
**Westmoreland, NH 03467**

A discussion about the project and other projects planned for 2016 was had and it determined that no other competing use of the CDGB funds has been identified.

**Following discussion, Commissioner Graves moved to authorize participation by the County as the fiscal agent in the CDGB program to rehabilitate low income housing in Swanzey. Commissioner Rogers seconded the motion and upon vote the motion passed with two (2) Yea's.**

Coates then discussed that ACA Bouchard has been nominated to join the State of New Hampshire Information Technologies Council which functions as a Board of Directors for the State of NH Chief Information Officer, Commissioner Denis Goulet. Bouchard provided the Commissioners with a printout that highlights the IT Council and discussed the role that the members play in advising the Commissioner.

**Following discussion Commissioner Graves moved to approve and support Bouchard's appointment to the State IT Council and he was seconded by Commissioner Rogers. Upon the motion passed with two (2) Yea's.**

Coates then brought forth a request on behalf of Administrator Kindopp to enter into a contract with Roland Lamy, Senior Consultant and Principal of Helms & Company of Concord. He explained that Lamy is an expert in dealing with Managed Care Organizations (MCO's) for Assisted Living Facilities and said that Merrimack, Rockingham, and Cheshire Counties are joining together to retain his services to negotiate with the new State MCO's.

**Following discussion Commissioners Rogers moved to authorize Coates and Kindopp to engage the services of Helm & Company to assist with the formation and development of contracts with the State mandated MCO's. Commissioner Graves seconded the motion and upon vote the motion passed with two (2) Yea's.**

Coates then mentioned that an email from County Forester Steve Roberge said that the timber cut on the land in Westmoreland should begin in December.

Master Agenda Item #313: Review and Approval of 2016 Holidays, Commissioner Meeting Schedules, and Department Reporting Schedules was then taken-up.

The County Holiday, Commissioner's Meeting Schedule, and the Quarterly / Semi-Annual department reporting schedules were reviewed by the Commissioners. **Commissioner Rogers moved to approved all three (3) documents as presented and was seconded by Commissioner Graves. Upon vote the motion passed with two (2) Yea's.**

The Weekly Census was then reviewed and the Maplewood and DOC census numbers were discussed.

MINUTES  
Cheshire County Commissioners Meeting  
Tuesday, November 25, 2015 09:30AM  
Maplewood Nursing Home  
201 River Road  
Westmoreland, NH 03467

A discussion concerning Medicaid expansion and the County's potential ability to be able to bill for services provided by Behavioral Health and Drug Court personnel began. It was discussed that if the expansion goes into effect the cost to the County for both programs would be greatly reduced.

**The Weekly Manifest was then reviewed and Commissioner Graves moved to accept the Manifest as presented and was seconded by Commissioner Rogers. Upon vote the motion passed unanimously.**

**The minutes of November 18, 2015 were then reviewed and Commissioner Graves moved to accept the minutes as presented. Commissioner Rogers seconded the motion and upon vote the motion passed with two (2) Yea's.**

The Commissioners Calendar was then reviewed and no changes noted.

**At 10:25AM Pursuant to RSA 91-A (II) (a), (b) and (c), Commissioner Rogers moved to go into non-public session to discuss the dismissal, promotion or compensation of a public employee or the disciplining of such employee, without that employee having requested an open meeting. Commissioner Graves second the motion and upon vote the motion passed with two (2) Yea's.**

**As a result of discussions in non-public session Commissioner Graves moved and was seconded by Commissioner Roger to authorize an FMLA extension to S. S. for four (4) additional weeks. Upon vote the motion passed with two (2) Yea votes.**

**At 10:27AM the Commissioners voted unanimously to return to public session.**

**At 10:27AM Pursuant to RSA 91-A (II) (a), (b) and (c), Commissioner Rogers moved to go into non-public session to discuss the hiring of any person as a public employee. Commissioner Graves second the motion and upon vote the motion passed with two (2) Yea's.**

**As a result of discussions in non-public session a motion was made by Commissioner Graves and seconded by Commissioner Rogers to hire J. H. at a rate of \$23.16 per hour as an R. N. at Maplewood Nursing Home based on their education, training, and experience. Upon vote passed with two (2) Yea's.**

**At 10:29AM the Commissioners voted unanimously to return to public session.**

At 11:00AM there being no further business to discuss, Commissioner Graves moved to adjourn the meeting. The motion seconded by Commissioner Rogers and upon vote the motion passed unanimously.

Respectfully Submitted,  
P. Graves, Clerk